



How to enroll in TRICARE Reserve Select

1. Log on to <http://www.dmdc.osd.mil/appj/trs/index.jsp>
2. Select **RC Member** (Reserve Component) and click **continue**.
3. You will then be given the option to log in using your DS Logon, CAC or DFAS pin. TRICARE recommends that you **Create a Basic / Premium DS Logon account** rather than using the CAC/ DFAS logon option to reduce potential problems with the on-line process. Follow the prompted instructions for creating your DS Account.
4. Once logged in, you will see account information for yourself and your dependents (populated from DEERS).
5. Select the **Purchase Coverage** tab on the top of the page.(Contact OHARNG TRICARE Coordinator at 614-336-6000 x1778, if this option is not available)
6. Next, select that **you are not eligible for Federal Employee Health Benefits (FEHB)**. If you are eligible for FEHB, you cannot enroll into TRICARE Reserve Select.
7. **Select the effective date of coverage.** (When you would like TRS benefits to begin.)
8. **Verify** all information is correct, **enter** your mailing and business address and **select a payment option**.

You must submit an initial two-month premium payment with your completed form to begin coverage. The initial premium payment can be paid by check, money order or cashier's check (payable to the regional contractor), or by debit/credit card (Visa/MasterCard). After the initial premium payment, premium payments are only accepted by automatic payment via electronic funds transfer (EFT) or recurring debit/credit card (Visa/MasterCard). **Note:** If you miss a payment due date, your coverage will be terminated and a 12-month purchase lockout will go into effect.

9. **Print** your completed enrollment form.
10. **Sign** the form by your credit info and at the bottom of the page.
11. **To complete the enrollment process you MUST print and sign the completed form and mail or fax** to the address or fax number below. If your enrollment is faxed, or postmarked by month's end, coverage can begin the following month.

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