

**STATE OF OHIO
ADJUTANT GENERAL'S DEPARTMENT
2825 West Dublin Granville Road
Columbus, Ohio 43235-2789**

NGOH-IMR-Z

29 December 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Energy Conservation Policy # CS-15-002

1. This policy memo supersedes AGOH-DIMR Policy Memo, 16 October 2007, subject: Energy Conservation Policy. With the escalation of energy costs in a fiscally constrained environment, we need your assistance. This issue can be mitigated through aggressive conservation measures but it requires that every leader, Soldier, and employee embrace this policy.

2. It is imperative that the following energy conservation measures in accordance with (IAW) NGOH Circular AR 420-1, dated 1 September 2013, be implemented at all Ohio Army National Guard (OHARNG) facilities immediately:

a. Temperature controls regulating heating units for all offices and similar areas involving little or no exercise must be set to no more than 72 degrees during working hours and 55 degrees during non-working hours.

b. In facilities, to include maintenance shops, where many employees work in a standing position or exercise moderately, heating units must be set no higher than 65 degrees during working hours and 50 degrees during non-working hours.

c. Temperature controls regulating air conditioning units will be set no lower than 74 degrees, except for automatic data processing (ADP) and other facilities requiring more stringent climate control and IAW manufacturer's instructions.

d. Adjust the temperature on water heaters to 110 degrees Fahrenheit (except food handling equipment).

e. Turn off computer monitors and stand-alone printers at the end of the day.

f. Personal heating devices are prohibited except in the case of a heating system failure.

"When Called, We Respond with Ready Units To Execute Federal, State, and Community Missions."

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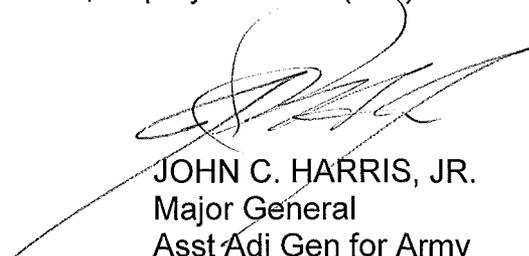
g. Turn off lights in all areas that are not in actual use, even for short periods. The last individual in the facility should make sure all lights are turned off before departing.

h. In multi-activity facilities, refrigerators will be limited to a single unit, utilized within a common area. Individual refrigerators are prohibited.

i. Minimal lighting will be used in hallways and similar areas, with sufficient illumination to ensure safety. For instance, remove two bulbs from all four bulb fixtures.

3. I will continue to be personally involved with the administration of this policy and expect all leaders, Soldiers, and employees to be likewise engaged.

4. Point of contact is COL Michael Ore, Deputy DIMR at (614) 336-7036.



JOHN C. HARRIS, JR.
Major General
Asst Adj Gen for Army

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