

### ARMY BENEFITS CENTER-CIVILIAN (ABC-C)

303 MARSHALL AVENUE  
FORT RILEY, KS 66442-5004  
(877) 276-9287

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**Announcements**

There is an intermittent, random problem with the Advanced Calculator in the Employee Benefits Information System (EBIS). The problem has been reported to the contractor, who is working on identifying the cause and creating a solution. The ABC-C apologizes for any inconvenience this may cause.

**NOTICE!** If you are a new or rehired employee hired on or after August 1, 2010, you will have automatic TSP contributions of 3% of your salary withheld from your paycheck.

The New Employee Orientation Briefing is now on-line. Three versions of the briefing are available:  
 To view the briefing with the slides automatically advancing, select [Automated Slide Show](#). (After opening the slide show, press F5 to activate.)  
 To advance the slides at your own pace, select [Self-Paced Slide Show](#). (After opening the slide show, press F5 to activate.)  
 To view the briefing slides without the narration, select [Slide Show for Use without Speakers, or for Hearing-impaired](#).

**NEED HELP COMPLETING YOUR RETIREMENT APPLICATION?** Self-paced slide presentations with information on filling out retirement forms are available for [CSRS/CSRS Offset](#) and [FERS](#). A version for [CSRS/CSRS Offset disability retirement](#) and [FERS disability retirement](#) is also available. (After opening the slide show, press F5 to activate.)

**EBIS access has been CAC-enabled!** You are now able to log into EBIS using your Common Access Card (CAC) and CAC PIN. Click on "Employee Benefits Information System (EBIS)", then select the "CAC Employee Login" option. You are still required to enter your SSN and ABC-C PIN to access your personal information in EBIS.

- Newsletters**
- [ABC-C Newsletter - August 2010](#)
  - [Archived Newsletters](#)

**How Do I Access the ABC-C?**



[Employee Benefits Information System \(EBIS\)](#)

**Problems accessing EBIS? Click [here](#) for information and assistance.**



[IVRS Automated Telephone System](#)

[IVRS Menu Chart](#)

- Useful Links**
- [Army Knowledge Online \(AKO\)](#)
  - [CPOL Employee Portal \(Army Portal\)](#)
  - [Federal Employees Dental and Vision Insurance Program \(FEDVIP\)](#)
  - [Federal Employees Flexible Spending Account \(FSAFEDS\)](#)
  - [Field Advisory Services \(FAS\)](#)
  - [Long Term Care Insurance \(LTCI\)](#)
  - [myPay](#)
  - [Office of Personnel Management \(OPM\)](#)
  - [Social Security Administration \(SSA\)](#)
  - [Thrift Savings Plan \(TSP\)](#)



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**Employee Login**  
(with an AKO Account)

AKO Username:

AKO Password:

Login

[CAC Employee Login](#)  
(Using Common Access Card)



You can use either login CAC or AKO.

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM



Help

Welcome to the Employee Benefits Information System (EBIS)...

## Department of Army EBIS Login

### Current Users:

Enter your SSN and your PIN.

SSN  (No Dashes)

PIN

[Reset PIN](#)

### User Information:

If you are a new user select the New User button below. Your temporary PIN is your two digit month and the last two digits of your year of birth (MMYY). If you have forgotten your PIN, you will need your latest Leave and Earnings Statement or Notification of Personnel Action to complete the information on the Reset PIN link above. Your new permanent PIN must be six numbers and cannot be in the exact order of your Social Security number, date of birth, service computation date, or repetitive/consecutive numbers.



If you encounter difficulty with your PIN, please contact the HelpDesk @ DSN 856-2000 or 785-239-2000 Monday through Friday, from 0730 to 1600 CT, for assistance.

# EBIS EMPLOYEE BENEFITS INFORMATION SYSTEM

## User Validation

In order to establish (or reestablish) your login information you must be a validated user. Enter the information below and click the continue button to be validated as a user.

Enter Your Social Security Number (NNNNNNNN):

Enter Your Temporary PIN:

Continue

If you are a NEW USER your temporary PIN is your two digit month and the last two digits of your year of birth (MMYY). For example, if your birth date is 01/01/1999 your temporary PIN would be 0199. If you are an existing user your permanent PIN must be six numbers and cannot be in the exact order of your Social Security number, date of birth, service computation date, etc. For more information on PINs, visit the EBIS website. [Click here](#) to view your PIN, your new

Important: first time users your temporary PIN is your two digit month and the last two digits of your year of birth (MMYY).

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM

## Establish or Reestablish Login...

To establish or reestablish your login enter the information below and click the continue button.

Enter Your New PIN:

PIN must contain numeric (0-9) and be 6 characters long.

Re-enter Your New PIN:

The email address must be in the correct format (i.e. abc@abc.gov)

Set PIN

Your new permanent PIN must be six number and cannot be in the exact order of your Social Security number, date of birth, service computation date, or repetitive/consecutive numbers.

New User enter your new six digit PIN and click "Set PIN".

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM



Help

Welcome to the Employee Benefits Information System (EBIS)...

## Department of Army EBIS Login

**Current Users:**  
Enter your SSN and your PIN.

SSN  (No Dashes)  
PIN

[Reset PIN](#)

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# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM

## Establish or Reestablish Login...

To establish or reestablish your login enter the information below and click the continue button.

Enter Your New PIN:

PIN must contain numeric (0-9) and be 6 characters long.

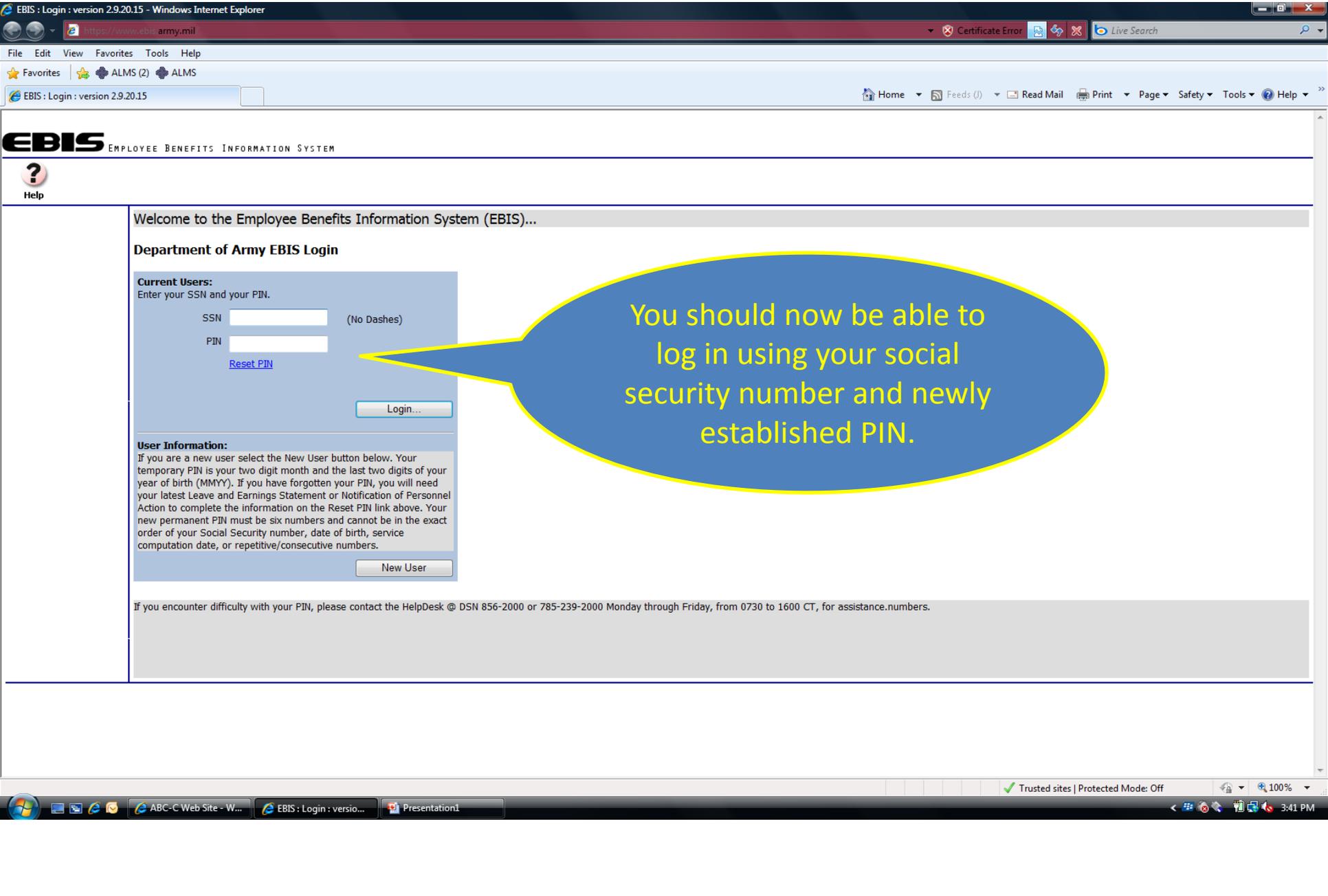
Re-enter Your New PIN:

The email address must be in the correct format (i.e. abc@abc.gov)

Set PIN

Your new permanent PIN must be six number and cannot be in the exact order of your Social Security number, date of birth, service computation date, or repetitive/consecutive numbers.

New User enter your new six digit PIN and click "Set PIN".



Welcome to the Employee Benefits Information System (EBIS)...

### Department of Army EBIS Login

**Current Users:**

Enter your SSN and your PIN.

SSN  (No Dashes)

PIN

[Reset PIN](#)

Login...

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New User

If you encounter difficulty with your PIN, please contact the HelpDesk @ DSN 856-2000 or 785-239-2000 Monday through Friday, from 0730 to 1600 CT, for assistance.numbers.

You should now be able to log in using your social security number and newly established PIN.

Welcome to the Employee Benefits Information System (EBIS)...

**Department of Army**

The Employee Benefits Information System (EBIS) is designed to provide Federal employees general and personal information regarding their retirement & benefits.

To get started - choose one of the following:

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

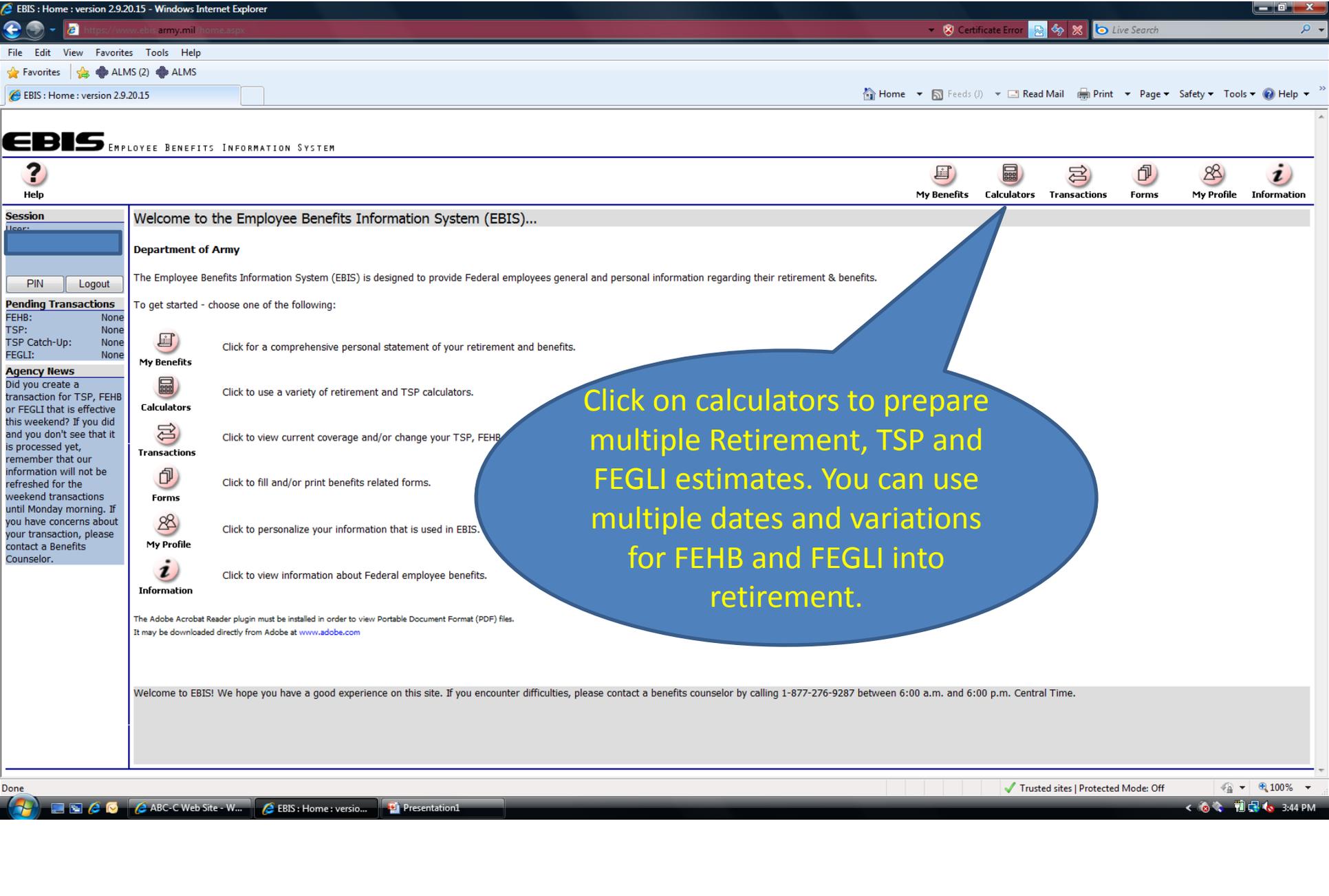
**Agency News**  
Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

-  **My Benefits**  
Click for a comprehensive personal statement of your retirement and benefits.
-  **Calculators**  
Click to use a variety of retirement and TSP calculators.
-  **Transactions**  
Click to view current coverage and/or change your TSP, FEHB, or FEGLI benefits.
-  **Forms**  
Click to fill and/or print benefits related forms.
-  **My Profile**  
Click to personalize your information that is used in EBIS.
-  **Information**  
Click to view information about Federal employee benefits.

1st time users, you may want to print the summary of My Benefits. This is a detailed report of all your current benefits captured in EBIS.

The Adobe Acrobat Reader plugin must be installed in order to view Portable Document Format (PDF) files. It may be downloaded directly from Adobe at [www.adobe.com](http://www.adobe.com)

Welcome to EBIS! We hope you have a good experience on this site. If you encounter difficulties, please contact a benefits counselor by calling 1-800-370-7353, 8:00 a.m. and 6:00 p.m. Central Time.



# EBIS EMPLOYEE BENEFITS INFORMATION SYSTEM

Help My Benefits Calculators Transactions Forms My Profile Information

**Session**  
 User: [redacted]  
 PIN Logout

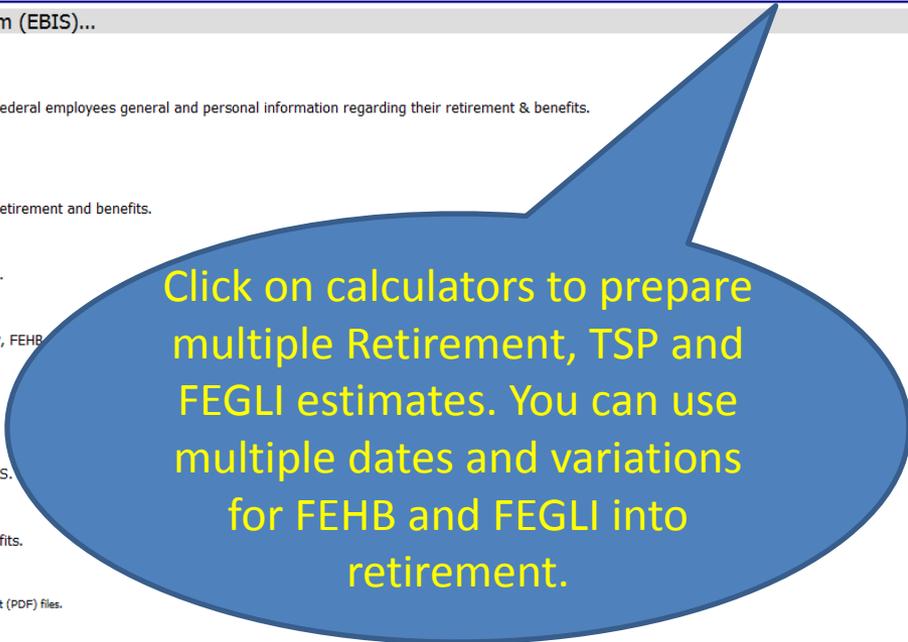
## Welcome to the Employee Benefits Information System (EBIS)...

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# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM



Help

- My Benefits
- Calculators
- Transactions
- Forms
- My Profile
- Information

**Session**  
Hours: [ ]

PIN [ ] Logout [ ]

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

**Agency News**  
Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

## Calculators

### Retirement Calculators

- Quick Retirement Estimate  
A simple 3-step tool to estimate the most common retirement benefits.
- Advanced Retirement Estimate  
A comprehensive tool for estimating various types of retirement, disability, death-in-service, and survivor benefits.
- High-3 Average Salary  
Use your salary history to compute the average of your highest 3 years of pay.

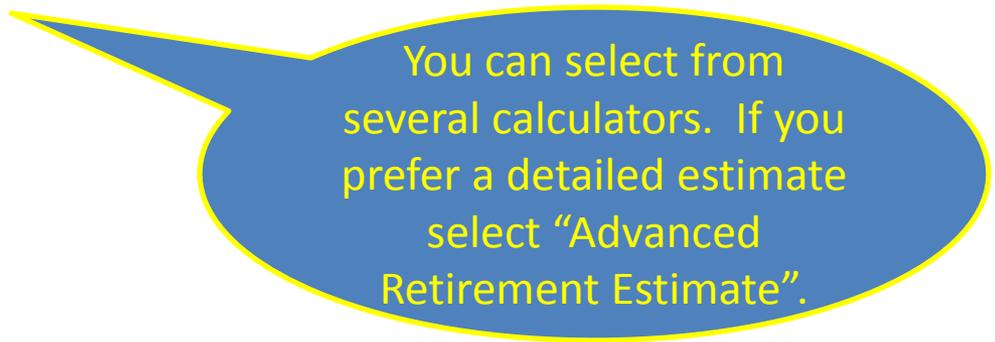
### TSP Calculators

- TSP Annuity Estimate  
A tool to estimate TSP Single and Joint Life annuities.
- TSP Projected Account Balance  
Use this tool to project your TSP account balances into the future.

### Other Calculators

- Severance Pay  
A tool to estimate a benefit that may be payable to you due to an involuntary separation.
- FEGLI Calculator (Off-Site)  
This calculator allows you to determine the value of various combinations of FEGLI coverage and calculate the premiums.

Please use the calculators to create estimates. Before you begin it is recommended that you use the High-3 calculator to calculate your High-3 salary so that your estimate is as accurate as possible with the information you enter.



# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM

Help

My Benefits Calculators Transactions Forms My Profile Information

Welcome to the Employee Benefits Information System (EBIS)...

**Department of Army**

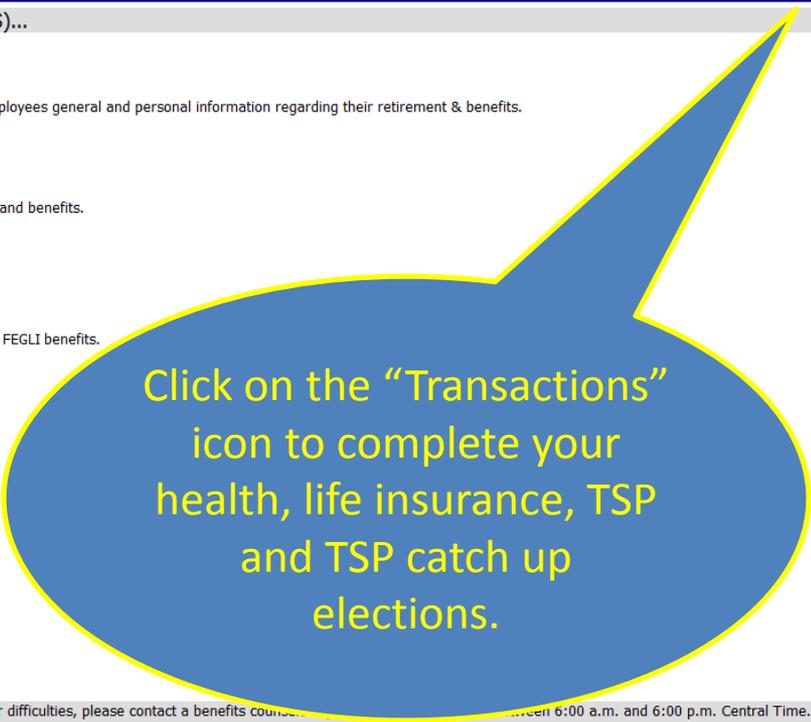
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FEHB: None  
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**Session**  
User:  
  
PIN Logout

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

**Agency News**  
Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

### Transactions

<b>FEHB Current Coverage</b> You are currently not enrolled in FEHB.  <input type="button" value="History"/> <input type="button" value="Change"/>	<b>FEHB Pending Transaction</b> You have no pending transactions.  <input type="button" value="Void"/>																								
<b>TSP Current Coverage</b> You are currently contributing to TSP.  <table border="1"><tr><td>Retirement Plan</td><td>FERS</td></tr><tr><td>Contribution Amount</td><td>\$275.00</td></tr><tr><td>Contribution Percent</td><td>0%</td></tr></table> <input type="button" value="History"/> <input type="button" value="Change"/>	Retirement Plan	FERS	Contribution Amount	\$275.00	Contribution Percent	0%	<b>TSP Pending Transaction</b> You have no pending transactions. If you completed a TSP Stop Automatic Enrollment Transaction, it will be retro-actively effective to your start date and there will be no pending transactions.  <input type="button" value="Void"/>																		
Retirement Plan	FERS																								
Contribution Amount	\$275.00																								
Contribution Percent	0%																								
<b>TSP Catch-Up Current Coverage</b> You are not currently contributing to TSP Catch-Up.  <input type="button" value="History"/> <input type="button" value="Change"/>	<b>TSP Catch-Up Pending Transaction</b> You have no pending transactions.  <input type="button" value="Void"/>																								
<b>FEGLI Current Coverage</b> All FEGLI amounts and costs are based on your age as of the pay period ending date: 08/14/2010. Enrollment Code: X0  <table border="1"><thead><tr><th>Coverage Type</th><th>Amount of Coverage</th><th>Cost Per Pay Period</th><th>Multiple Factor</th></tr></thead><tbody><tr><td>Basic</td><td>\$101,000.00</td><td>\$15.15</td><td>n/a</td></tr><tr><td>Option A</td><td>\$10,000.00</td><td>\$0.90</td><td>n/a</td></tr><tr><td>Option B</td><td>\$495,000.00</td><td>\$44.55</td><td>5</td></tr><tr><td>Option C</td><td>\$0/\$0</td><td>\$0.00</td><td>0</td></tr><tr><td colspan="2">Total Cost Per Pay Period</td><td>\$60.60</td><td></td></tr></tbody></table> <input type="button" value="History"/> <input type="button" value="Change"/>	Coverage Type	Amount of Coverage	Cost Per Pay Period	Multiple Factor	Basic	\$101,000.00	\$15.15	n/a	Option A	\$10,000.00	\$0.90	n/a	Option B	\$495,000.00	\$44.55	5	Option C	\$0/\$0	\$0.00	0	Total Cost Per Pay Period		\$60.60		<b>FEGLI Pending Transaction</b> You have no pending transactions. If you completed a FEGLI transaction that is effective today there will be no pending transaction.  <input type="button" value="Void"/>
Coverage Type	Amount of Coverage	Cost Per Pay Period	Multiple Factor																						
Basic	\$101,000.00	\$15.15	n/a																						
Option A	\$10,000.00	\$0.90	n/a																						
Option B	\$495,000.00	\$44.55	5																						
Option C	\$0/\$0	\$0.00	0																						
Total Cost Per Pay Period		\$60.60																							

To make a FEHB election or change click here.

To make a TSP election or change click here.

To make a TSP catch up election or change click here.

To make a FEGLI election or change click here.

If you believe your benefits elections shown above are not correct, please contact the ARC-C at 1-877-276-9287 and speak to a Benefits Counselor. Counselors are available 6:00 a.m. to 6:00 p.m. Central Time on normal business days.

# EBIS EMPLOYEE BENEFITS INFORMATION SYSTEM



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**Session**  
User:  
  
PIN Logout

## Transactions : Change

Select the type of FEHB transaction you wish to complete:

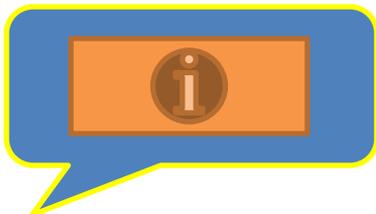
Non-Open Season

**Pending Transactions**

FEHB:	None
TSP:	None
TSP Catch-Up:	None
FEGLI:	None

### Agency News

Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.



Be advised that many FEHB transactions require contact with a Benefits Counselor. If you are participating in Premium Conversion and desire to change your FEHB coverage from Self and Family to Self only, you must contact a benefits counselor. Benefits Counselors are available by calling 1-877-276-9287. This number is a voice system that will guide to a counselor when you navigate into the FEHB menu. Counselors are available from 6:00 a.m. to 6:00 p.m. Central Time.

# EBIS EMPLOYEE BENEFITS INFORMATION SYSTEM

**Session**  
User:

PIN Logout

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

**Agency News**  
Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

## Transactions : FEHB : Non-Open Season

Select the non-open season life event that entitles you to change your FEHB coverage:

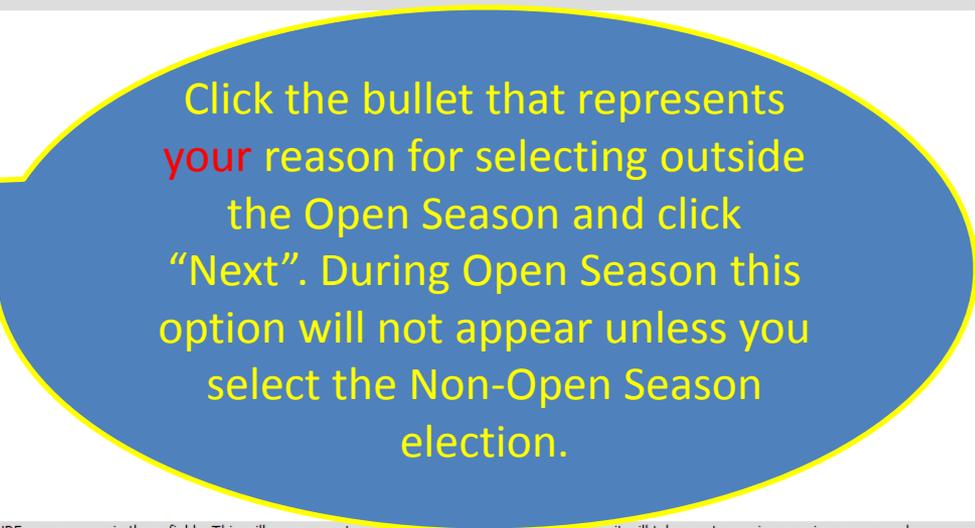
- Change in family status.
- Change in employment status.
- Loss of coverage under FEHB or another group insurance plan.
- Move from comprehensive medical plan's area.
- You have become eligible for Medicare.
- Other life event not listed above.

NOTE: You may be asked to provide documentation to verify these non-open season FEHB enrollment changes.

Next >>

Quit

When entering address information, family member information, and other policy information, DO NOT INCLUDE any commas in these fields. This will cause your transaction to fail and will delay the time it will take you to receive your insurance cards.



## Transactions : FEHB : Non-Open Season

Change in Employment Status:

- Return to pay status following loss of FEHB coverage because of 365 days in a leave without pay status (CFR 890.304(a)(1)(v)) or due to the termination of coverage during leave without pay (CFR 890.502(b)(5)).
- Reemployment after a break in service of more than 3 days.
- Restoration to a civilian position after serving in the uniformed services under conditions that entitle you to benefits under part 353.
- Change from a temporary appointment requiring you to pay the full FEHB premium with no government contribution, to an appointment entitling you to receive the government contribution.
- Separation from Federal employment when you or your spouse is pregnant and you supply medical documentation of the pregnancy. (Note: Employee may enroll or change enrollment under this condition only during the final pay period. The effective date is the first pay period after the transaction is completed.)
- A transfer from a post of duty within the United States to a post of duty outside the United States, or the reverse. (Note: Employee must enroll or change within the period beginning 31 days before leaving the old post of duty and ending 60 days after arriving at the new post of duty.)
- A change, without a break in service or after a separation of 3 days or less, to part-time career employment, or a change from part-time career employment to full-time employment that entitles the employee to the full government contribution.

When entering address information, family member information, and other policy information, DO NOT INCLUDE any commas in these fields. This will cause your transaction to fail and will delay the time it will take you to receive your insurance cards.

Example selected change in employment status. Click on the applicable bullet and click "Next".

**Session**  
User:  
[Redacted]  
PIN Logout

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

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Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

**Transactions : FEHB : Non-Open Season**

FEHB Non-Open Season:  
Enter the effective date of the event. (MM/DD/YYYY)

07/31/2010

Next >>

Quit

Enter the effective date of the event and click "Next".

When entering address information, family member information, and other policy information, DO NOT INCLUDE any commas in these fields. This will cause your transaction to fail and will delay the time it will take you to receive your insurance cards.

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM

Help My Benefits Calculators Transactions Forms My Profile Information

**Session**  
User:  
[ ]  
PIN Logout  
**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

## Transactions : FEHB : Non-Open Season

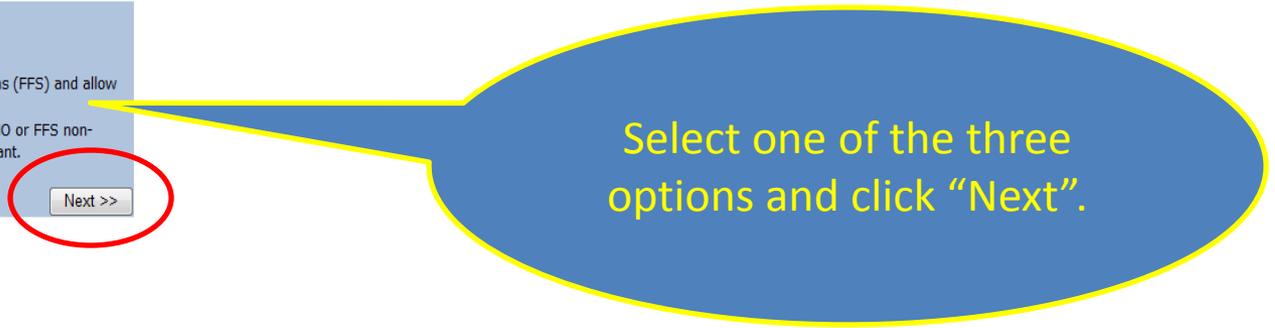
Select how you wish to choose your health plan:

- Allow me to enter the plan code I want.
- Show me the Nationwide Fee-for-Service plans (FFS) and allow me to choose the plan I want.
- Show me the plans by Geographical Area (HMO or FFS non-nationwide) and allow me to choose the plan I want.

Next >>

Quit

When entering address information, family member information, and other policy information, DO NOT INCLUDE any commas in these fields. This will cause your transaction to fail and will delay the time it will take you to receive your insurance cards.



# EBIS EMPLOYEE BENEFITS INFORMATION SYSTEM



**Session**  
User:  
  
PIN Logout

**Pending Transactions**  
FEHB: None  
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TSP Catch-Up: None  
FEGLI: None

## Transactions : FEHB : Non-Open Season

Select the geographic area:

- Alabama
- Alabama
- Alaska
- Arizona
- Arkansas
- California
- Colorado
- Connecticut
- Delaware
- District of Columbia
- Florida
- Georgia
- Guam
- Hawaii
- Idaho
- Illinois
- Indiana
- Iowa
- Kansas
- Kentucky
- Louisiana
- Maine
- Maryland
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Missouri
- Montana
- Nebraska
- Nevada



# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM

## Transactions : FEHB : Non-Open Season

Choose the health plan you wish to enroll in by selecting the row and clicking the "Next" button:

Code	Name	Coverage	Type	Cost *
HA1	Coventry Health Care of Kansas - Kansas City/Wichita/Salina area...	High Self	HMO	\$46.17
HA2	Coventry Health Care of Kansas - Kansas City/Wichita/Salina area...	High Family	HMO	\$120.95
HA4	Coventry Health Care of Kansas - Kansas City/Wichita/Salina area...	Standard Self	HMO	\$40.43
HA5	Coventry Health Care of Kansas - Kansas City/Wichita/Salina area...	Standard Family	HMO	\$94.99
9H1	Coventry Health Care of Kansas (Kansas City)-HDHP - Kansas City...	HDHP Self	HMO	\$34.55
9H2	Coventry Health Care of Kansas (Kansas City)-HDHP - Kansas City...	HDHP Family	HMO	
PH1	Humana CoverageFirst - Kansas City Area	CDHP Self	HMO	\$40.10
PH2	Humana CoverageFirst - Kansas City Area	CDHP Family	HMO	\$90.23
MS1	Humana Health Plan, Inc. - Kansas City	High Self	HMO	\$149.47
MS2	Humana Health Plan, Inc. - Kansas City	High Family	HMO	\$333.30

\*Cost is per pay period

Next >>

Quit

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

**Agency News**  
Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

This menu gives you the option of selecting a self only or family plan. It includes the cost per pay period. Click the plan you want and click "Next".

When entering address information, family member information, and other policy information, DO NOT INCLUDE any commas in these fields. This will cause your transaction to fail and will delay the time it will take you to receive your insurance cards.

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM



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## Session

User:

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## Pending Transactions

FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

## Agency News

Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

## Transactions : FEHB : Non-Open Season

Detailed information about the plan you selected above:

**Plan Name:** Humana CoverageFirst - Kansas City Area  
**Plan Coverage:** CDHP Family  
**Cost Per Pay Period:** \$90.23  
**Plan Type:** HMO  
**Plan Area:** MO;KS  
**Plan Code:** PH2

It is your responsibility to review and comply with the guidance in your plan brochure available on the OPM web site.

Next >>

Quit



When entering address information, family member information, and other policy information, DO NOT INCLUDE any commas in these fields. This will cause your transaction to fail and will delay the time it will take you to receive your insurance cards.

# EBIS EMPLOYEE BENEFITS INFORMATION SYSTEM



**Session**  
User:  
[Redacted]  
PIN Logout

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

### Transactions : FEHB : Non-Open Season

Are you married?  
If you are separated but NOT divorced, then you are still married.

Yes, I am married.  
 No, I am NOT married.

Next >>

**Agency News**  
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By selecting whether you are married or not does not "Lock" you into a family plan. Simply mark the correct box and click "Next".

When entering address information, family member information, and other policy information, DO NOT... section to fail and will delay the time it will take you to receive your insurance cards.

EBIS : Transactions : FEHB : New Enrollment/Open Season/Non-Open Season - Windows Internet Explorer

http://www.ebis.army.mil/ehb/nc\_es\_no.asp?type=nonopenseason

File Edit View Favorites Tools Help

Home Feeds (0) Read Mail Print Page Safety Tools Help

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM

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## Transactions : FEHB : Non-Open Season

Other insurance information.  
Do you have any group health insurance coverage other than the FEHB plan in which you are now enrolled? If so, click to enable the check box below and enter the requested information and click the 'Next >>' button.

If you do not wish to make a change because no other family member has group health insurance, then click the 'Next >>' button to proceed.

I have other insurance.

Name of Policy Holder (last first middle initial)

Insurance Policy Number

Medicare (you)  Medicare Part D

TriCare/CHAMPUS

Other (specify name)

When entering address information, family member information, and other policy information, DO NOT INCLUDE any commas in these fields. This will cause your transaction to fail and will delay the time it will take you to receive your insurance cards.

Complete only if applicable, Otherwise click "Next".

Session  
User:   
PIN Logout

Pending Transactions  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

Agency News  
Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

# EBIS

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**Session**  
User:

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

**Agency News**  
Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

## Transactions : Summary & Signature (FEHB)

**FEHB Transaction Information**  
Premium cost for temporary employees will be higher than the cost reflected below. Please refer to the Guide to FEHB Plans, RI 70-B, for the correct premium.

Based on the transaction information you entered, your projected FEHB enrollment is:

**FEHB Pending Transaction**  
Effective Date: 09/12/2010

Transaction:	Non-Open Season Enrollment
Plan Code:	104
Plan Name:	Blue Cross and Blue Shield Servi
Type of Enrollment:	Standard Self
Cost Per Pay Period:	\$80.81

**\*\*\* ELECTRONIC SIGNATURE \*\*\***

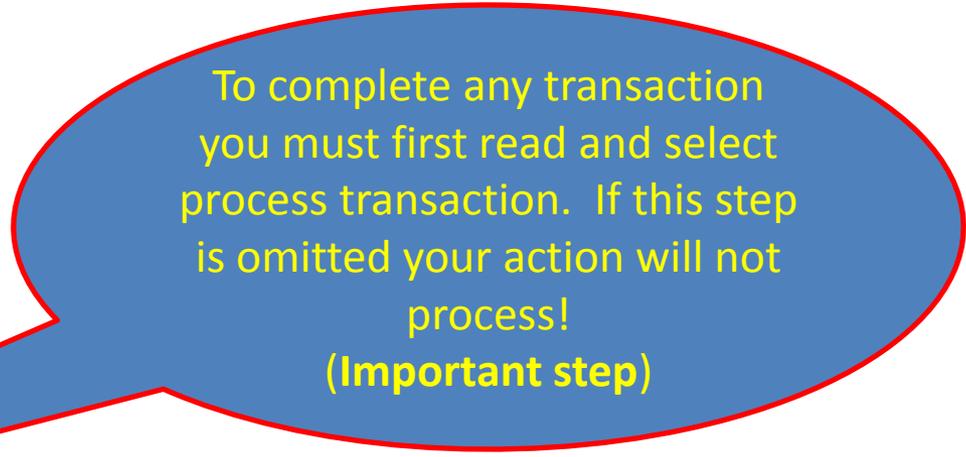
**WARNING:** Be advised that any false statement in this transaction, or misrepresentation, is a violation of the law punishable by a fine of up to \$10,000 or imprisonment of not more than 5 years, or both, and may also be a violation of federal law. Additionally, this may result in disciplinary action, including removal from Federal employment.

By clicking the 'Process Transaction' button, I understand that my EBIS web site login information is my electronic signature in effecting this transaction.

I acknowledge and wish to PROCESS THIS TRANSACTION.

I do not acknowledge and wish to STOP this transaction.

You should receive your insurance cards within 4-6 weeks. They will be sent to the address you provided in the transaction.



**Session**  
 User:  
 [Redacted]  
 PIN Logout

**Pending Transactions**  
 FEHB: None  
 TSP: None  
 TSP Catch-Up: None  
 FEGLI: None

**Agency News**  
 Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

**Transactions**

**FEHB Current Coverage**  
 You are currently not enrolled in FEHB.

History Change Void

**FEHB Pending Transaction**  
 You have no pending transactions.

**TSP Current Coverage**  
 You are currently contributing to TSP.

Retirement Plan	FERS
Contribution Amount	\$275.00
Contribution Percent	0%

History Change

**TSP Pending Transaction**  
 You have no pending transactions.  
 If you completed a TSP Stop Automatic Enrollment Transaction, it will be immediately effective to your start date and there will be no pending transactions.

**TSP Catch-Up Current Coverage**  
 You are not currently contributing to TSP Catch-Up.

History Change

**TSP Catch-Up Pending Transaction**  
 You have no pending transactions.

Void

**FEGLI Current Coverage**  
 All FEGLI amounts and costs are based on your age as of the pay period ending date: 08/14/2010.  
 Enrollment Code: X0

Coverage Type	Amount of Coverage	Cost Per Pay Period	Multiple Factor
Basic	\$101,000.00	\$15.15	n/a
Option A	\$10,000.00	\$0.90	n/a
Option B	\$495,000.00	\$44.55	5
Option C	\$0/\$0	\$0.00	0
Total Cost Per Pay Period		\$60.60	

History Change

**FEGLI Pending Transaction**  
 You have no pending transactions.  
 If you completed a FEGLI transaction that is effective today there will be no pending transaction.

Void

After you made your election. All pending elections can be viewed in this block and may be printed for your records.

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM

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## Transactions : Receipt (FEHB)

Session User: [Redacted]

PIN Logout

**This page contains information subject to the Privacy Act of 1974 as amended.**

[ \*\*\* YOUR TRANSACTION HAS BEEN SUCCESSFULLY COMPLETED \*\*\* ]

- Transaction Receipt - [Printer Friendly Version](#)

Employee Name: [Redacted]

Date of Transaction: 09/12/2010

Time of Transaction: 05:05:09 PM

Transaction Effective Date: 09/12/2010

Transaction Description: **FEHB Non-Open Season Enrollment**

Other Information: n/a

### FEHB Transaction Information

Premium cost for temporary employees will be higher than reflected below. Please refer to the Guide to FEHB Plans, RI 70-B, for the correct premium rates.

Based on the transaction information you entered, your projected FEHB enrollment is as follows:

### FEHB Pending Transaction

Effective Date: 09/12/2010

Transaction: Non-Open Season Enrollment	
Plan Code	104
Plan Name	Blue Cross and Blue Shield Servi
Type of Enrollment	Standard Self
Cost Per Pay Period	\$80.81

You should receive your insurance cards within 4-6 weeks. They will be sent to the address you provided in the transaction.

Print your copy of the election you just made and keep a copy for your records.

Note now your action is pending

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM

**Session**  
User: [ ]  
[ PIN ] [ Logout ]

**Pending Transactions**  
FEHB: [View](#)  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

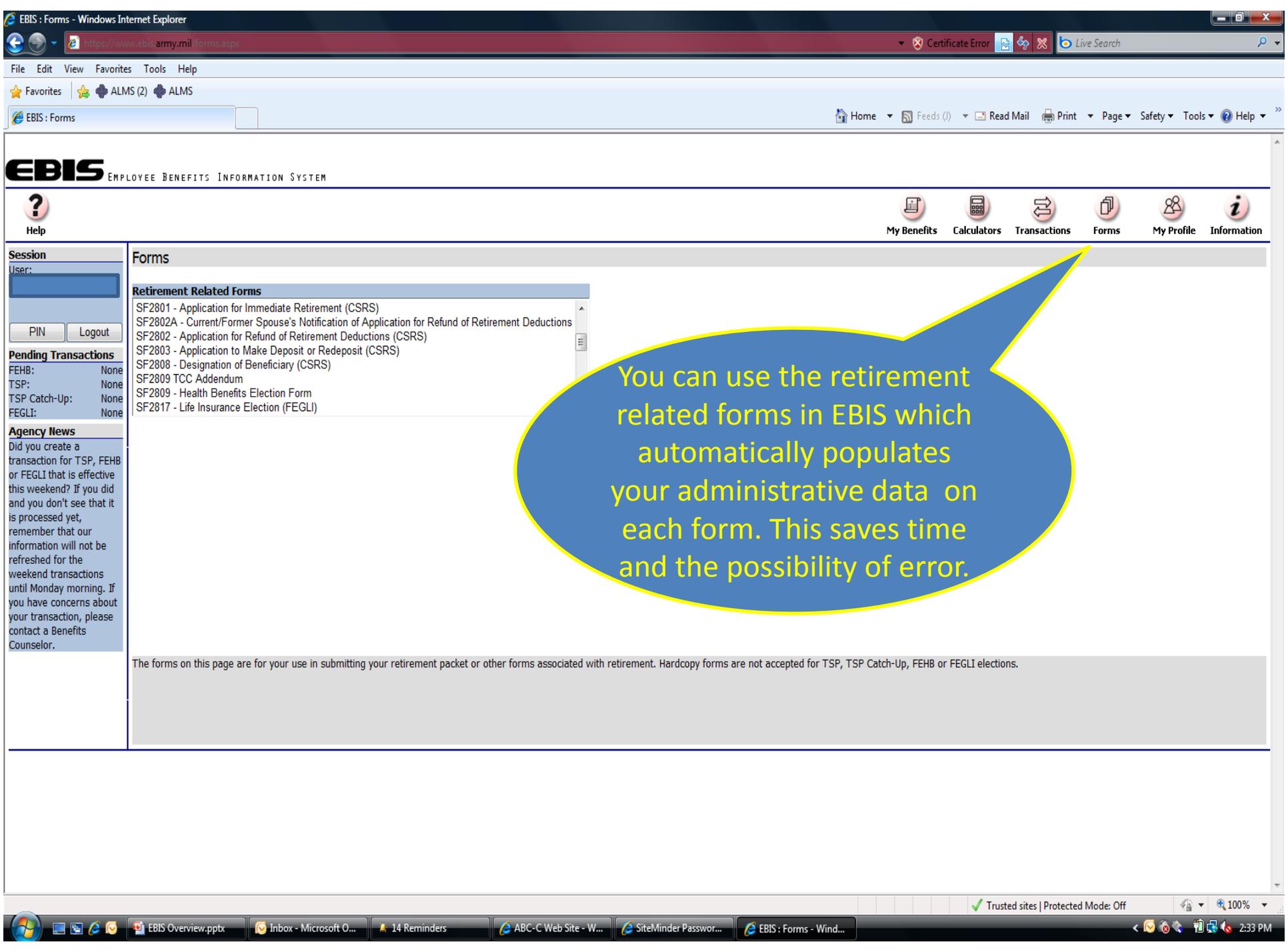
**Agency News**  
Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

---

**Transactions**

<b>FEHB Current Coverage</b> You are currently not enrolled in FEHB.  <a href="#">History</a> <a href="#">Change</a>	<b>FEHB Pending Transaction</b> Effective Date: 09/12/2010  Plan Code: 104 Plan Name: Blue Cross and Blue Shield Servi Type of Enrollment: Standard Self Cost Per Pay Period: \$80.81  <a href="#">Printer Friendly Version</a> <a href="#">Void</a>								
<b>TSP Current Coverage</b> You are currently contributing to TSP.  Retirement Plan: FERS Contribution Amount: \$275.00 Contribution Percent: 0%  <a href="#">History</a> <a href="#">Change</a>	<b>TSP Pending Transaction</b> You have no pending transactions. If you completed a TSP Stop Automatic Enrollment Transaction, it will be retro-actively effective to your start date and there will be no pending transactions.  <a href="#">Void</a>								
<b>TSP Catch-Up Current Coverage</b> You are not currently contributing to TSP Catch-Up.  <a href="#">History</a> <a href="#">Change</a>	<b>TSP Catch-Up Pending Transaction</b> You have no pending transactions.  <a href="#">Void</a>								
<b>FEGLI Current Coverage</b> All FEGLI amounts and costs are based on your age as of the pay period ending date: 08/14/2010. Enrollment Code: X0  <table border="1"><thead><tr><th>Coverage Type</th><th>Amount of Coverage</th><th>Cost Per Pay Period</th><th>Multiple Factor</th></tr></thead><tbody><tr><td>Basic</td><td>\$101,000.00</td><td>\$15.15</td><td>n/a</td></tr></tbody></table>	Coverage Type	Amount of Coverage	Cost Per Pay Period	Multiple Factor	Basic	\$101,000.00	\$15.15	n/a	<b>FEGLI Pending Transaction</b> You have no pending transactions. If you completed a FEGLI transaction that is effective today there will be no pending transaction.
Coverage Type	Amount of Coverage	Cost Per Pay Period	Multiple Factor						
Basic	\$101,000.00	\$15.15	n/a						

If you need to cancel your election due to an error you can click here to void the transaction.



**Session**  
User:  
  
PIN   Logout

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

**Agency News**  
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**Forms**

- Retirement Related Forms**
- SF2801 - Application for Immediate Retirement (CSRS)
  - SF2802A - Current/Former Spouse's Notification of Application for Refund of Retirement Deductions
  - SF2802 - Application for Refund of Retirement Deductions (CSRS)
  - SF2803 - Application to Make Deposit or Redeposit (CSRS)
  - SF2808 - Designation of Beneficiary (CSRS)
  - SF2809 TCC Addendum
  - SF2809 - Health Benefits Election Form
  - SF2817 - Life Insurance Election (FEGLI)

You can use the retirement related forms in EBIS which automatically populates your administrative data on each form. This saves time and the possibility of error.

The forms on this page are for your use in submitting your retirement packet or other forms associated with retirement. Hardcopy forms are not accepted for TSP, TSP Catch-Up, FEHB or FEGLI elections.

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**Session**  
User:  
  
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**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

**Agency News**  
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## Forms

### Retirement Related Forms

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- SF2809 - Health Benefits Election Form
- SF2817 - Life Insurance Election (FEGLI)

Create



The forms on this page are for your use in submitting your retirement packet or other forms associated with retirement. Hardcopy forms are not accepted for TSP, TSP Catch-Up, FEHB or FEGLI elections.

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM

Help My Benefits Calculators Transactions Forms My Profile Information

**Session**  
User:  
  
PIN Logout

**Pending Transactions**  
FEHB: None  
TSP: None  
TSP Catch-Up: None  
FEGLI: None

**Agency News**  
Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

## My Profile

### Personal Data

-  My FERS/FSPS Covered Earnings
-  My Social Security Covered Earnings
-  My TSP Account Balance

Under the my "My Profile" icon, entries are manually entered and computations are based on personal input.

# EBIS

EMPLOYEE BENEFITS INFORMATION SYSTEM



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## Session

User:

## Pending Transactions

FEHB:	None
TSP:	None
TSP Catch-Up:	None
FEGLI:	None

## Agency News

Did you create a transaction for TSP, FEHB or FEGLI that is effective this weekend? If you did and you don't see that it is processed yet, remember that our information will not be refreshed for the weekend transactions until Monday morning. If you have concerns about your transaction, please contact a Benefits Counselor.

## Information

Search the Library by retirement system (CSRS, FERS, FSRDS, or FSPS) or Keyword

Directory: The Information Library is organized by topic.

### Retirement

#### Civil Service Retirement System (CSRS)

##### CSRS Types of Retirement

- Voluntary Retirement
- Early Retirement
- Discontinued Service Retirement
- Disability Retirement
- Deferred Retirement
- Special Group Retirement--Law Enforcement Officers, Firefighters, and Air Traffic Control

##### CSRS Creditable Civilian Service

- Overview
- Leave Without Pay (LWOP)
- Receipt of Workers' Compensation Benefits
- Part-Time Service
- Intermittent Service
- Deposit Service
- Redeposit Service

##### CSRS Creditable Military Service

- Overview
- Military Retirees
- Members of the Military Reserves
- Members of the National Guard
- Post-1956 Military Service Deposit

##### CSRS Retirement Contributions and Refunds

- CSRS Retirement Contributions
- CSRS Offset Retirement Contributions
- Voluntary Contributions
- Refund of CSRS Contributions

##### CSRS Survivor Benefits

- Eligibility Requirements
- Death In Service--Benefits To A Surviving Spouse
- Children's Benefits

