

**STATE OF OHIO
ADJUTANT GENERAL'S DEPARTMENT
2825 West Dublin Granville Road
Columbus, Ohio 43235-2789**

AGOH-HRO

25 May 2011

MEMORANDUM FOR RECORD

SUBJECT: Minutes, Maintenance Facilities Safety Sub-Working Group

1. Reference meeting 18 May 2011.
2. Attendance: COL Tansill (CoS), LTC Mikula (Safety), CPT Willis (Surf Maintenance), 1LT Vicario (Environmental), Mr. Penn (facilities), (Mr. Jeffery Tanner (AFGE Local 3970 President), Mr. Justin Wille (Union Rep), Kathy Gulla (HRO).
3. There were no changes to the meeting minutes for the 12 April 2011 meeting.
4. Review of priority RAC abatement tracking.
 - (a) No update on the ventilation issues
 - (b) Handrails in the carpentry shop are scheduled to be installed by 30 May 2011
 - (c) Xenia – Outside walls that suffered ice damage have been taken down. An estimate will be obtained to replace the wall and redo 7 roofs.
 - (e) DSCC – LTC Mikula is working with DSCC safety to move the exit sign.
 - (f) CSMS - The garage doors , specifically bay door #4 is still being used despite a commitment to lock it. A contract is being cut to fix all problematic doors. LTC Mikula provided a picture of the battery back-up system at CSMS. Due to a fire last year batteries in that system melted and because of environmental issues have not been moved or replaced. Mr. Penn is working on an emergency contract to take care of the melted batteries.
 - (g) UTES – The panel box issue will be completed by 31 May 2011.
8. The next meeting is scheduled for 14 June 2011.

Kathy Gulla, Labor Relations Specialist
Human Resources Office