

**STATE OF OHIO  
ADJUTANT GENERAL'S DEPARTMENT  
2825 West Dublin Granville Road  
Columbus, Ohio 43235-2789**

AGOH-HRO

27 July 2011

MEMORANDUM FOR RECORD

SUBJECT: Minutes, Maintenance Facilities Safety Sub-Working Group

1. Reference meeting 12 July 2011.
2. Attendance: LTC Mikula (Safety), MAJ Rogers (Surf Maintenance), CPT Gilliam (Facilities), 1LT Vicario (Environmental), Mr. Penn (Facilities), Mr. Willie (AFGE), Kathy Gulla (HRO).
3. There were no changes to the meeting minutes for the 23 June 2011 meeting. There is some concern that Mr. Penn is not being kept abreast of safety and IH issues identified within the new buildings. Labor has concerns that we are accepting new construction and then having to immediately mitigate safety issues that should have been fixed by the contractor.
4. Review of priority RAC abatement tracking.
  - (a) DSCC is still being asked to install a fire exit sign. Mitigating the lack thereof with briefings to staff and visitors.
  - (b) CSMS – Garage doors have been repaired. The battery backup system will be repaired by 31 July 2011
  - (b) Revenna missing handrails in Building 154 – plans have been developed. Hand railings will be an ongoing issue MAJ Rogers wants to look at development of a more efficient system to put these railings into the facilities. Panel box wiring issue – conduit has been ordered and the box will be repaired.
  - (c) Ventilations systems in shops – it was suggested that all systems be labeled to visibly show which are working up to standard and which systems are not. Work stations and ventilations systems are being identified to designate high and low capacity ventilations. A report will be submitted next meeting.
  - (d) AASF#2 – No update. Hoping for completion of GFCI installation by the end of July.
  - (e) New CSMS – maintenance issues remain open and are being worked. Safety concerns are: water is coming in through bay doors, plans are in progress for repair; safety covers are on order for the lighting over main street; PA system may not be reaching all areas; compressor is

running on an extension cord and needs to be hardwired. The crane was inspected resulting in some concerns. While the crane is operational and safe, over time unnecessary wear resulting from those issue found in inspection will compromise its operation.

(f) Newark CSMS – Ventilation is not working so that welding equipment can be operated. Only 5-6 months left in that location prior to move. This is being mitigated but there needs to be an analysis to check if the mitigation is effective. Another solution is to send welding jobs to UTES or Camp Perry in the interim. The exhaust fans in the prep room are not working and replacements trip the breaker. Need to look at the breaker for a possible upgrade. The roof is leaking between the artillery bay and the Main St. This issue needs to be looked at for any wiring that may be impacted.

4. Safety Issue Communication flow chart has been distributed to shop chiefs. Not sure if they are using the process yet. PRIDE will potentially be back on line by about the 3<sup>rd</sup> quarter of next fiscal year.
5. The next meeting is scheduled for 9 August 2011.

Kathy Gulla, Labor Relations Specialist  
Human Resources Office