

**STATE OF OHIO
ADJUTANT GENERAL'S DEPARTMENT
2825 West Dublin Granville Road
Columbus, Ohio 43235-2789**

AGOH-HRO

26 September 2011

MEMORANDUM FOR RECORD

SUBJECT: Minutes, Maintenance Facilities Safety Sub-Working Group

1. Reference meeting 13 September 2011.
2. Attendance: LTC Mikula (Safety), MAJ Moore (ACOS), MAJ Rogers (Surf Maintenance), CPT Gilliam (Facilities), Mr. Willie (AFGE), Kathy Gulla (HRO).
3. There were no changes to the meeting minutes for the 9 August 2011 meeting.
4. Review of priority RAC abatement tracking.
 - (a) The permanent exit sign at Med Det may have been installed over the wrong exit. LTC Mikula is investigating.
 - (b) FMS1 – Funding is not currently available for the handrails. FY12 monies will need to be used. LTC Mikula has visited the site and agrees this is a significant safety issue and a rail is needed. In the meantime a spotter will be used to assure that if a truck is being washed no one falls over into the drainage area.

The issue of light switches in the shower area has been closed. Water proof switches have been installed.
 - (c) FMS6 – Currently there are three (3) issues. There is no update on the outlets at this time. The standing water and railing issue are in the investigation stage. Both issues may be addressed by installing a catch basin for the water and building the ramp up with any fill that collected when the basin is dug.
 - (d) Shop Ventilation – No update. A comprehensive list of broken/limited exhaust systems is needed. It was suggested that a contractor be brought in to test all systems however funding for such a project is limited.
 - (e) FMS13 – All issues listed in the RAC chart are still under the contractors warranty and will be fixed by the contractor. Decking plates are bowing under weight of trucks. This is likely a warranty issue as well.

(f) FMS16 – Rust had built up in pipes to eye wash station. The eye wash station needs to be run on a more regular basis to assure this build up does not occur.

(g) CSMS – Melted batteries have been removed. Installation of new batteries will be complete next week.

Water is coming in under the bay door. An epoxy will be applied to the door by the contractor which should stop the leak.

All electrical issues have been completed.

5. MAJ Rogers will resend the communication flow chart for safety issues to all shop Chiefs again. There is continued concern that communication about safety issues is not efficient.
6. The PRIDE system is still several months out from completion, but shops will be able to use the system again to report safety concerns. ONG will continue to use it's internal tracking process until that time.
5. The next meeting is scheduled for 11 October 2011.

Kathy Gulla, Labor Relations Specialist
Human Resources Office