

**STATE OF OHIO
ADJUTANT GENERAL'S DEPARTMENT
2825 West Dublin Granville Road
Columbus, Ohio 43235-2789**

AGOH-HRO

5 December 2011

MEMORANDUM FOR RECORD

SUBJECT: Minutes, Maintenance Facilities Safety Sub-Working Group

1. Reference meeting 8 November 2011.
2. Attendance: LTC Gustafan (SMO), LTC Mikula (Safety), MAJ Moore (ACOS), MAJ Rogers (Surf Maintenance), CPT Gillam (Facilities) Mr. Willie (AFGE), Kathy Gulla (HRO).
3. There were no changes to the meeting minutes for the 11 October 2011 meeting.
4. Review of priority RAC abatement tracking.
 - (a) The exit sign at Rickenbacker is still pending. The issue has been mitigated by a briefing by Chief Hix. LTC Mikula will assure briefing was complete prior to our next meeting.
 - (b) FMS1 Wash Rack– Funding is not currently available for the handrails until 15 June 2012. Buddy teams are still working to mitigate safety issues. Looking at a redesign with the contractor to reduce the amount of water from 36 inches to something less. May also need to treat the pit for mosquitoes in warmer months due to standing water.

The union suggested fabricating a temporary railing system that would not be attached to the building and would not interfere with any current warranty issues.

It is requested that a legal review be initiated to determine if a new rail system would actually void warranty given the safety issue involved.

LTC Mikula and MAJ Rogers will check on the possibility of a temporary railing system.
 - (c) FMS6 – Mr. Penn will be visiting the site on 10 November 2011. 175K has been put into reserve to correct issues.
 - (d) Ventilation issues – No update.

The union asked if any monies have been allocated and is there a plan to move forward with repairs. Decisions must be made to either fix broken ventilations systems or find reasonable mitigation.

Carbon monoxide detectors may be a solution for all FMS's. Army Safety will look into installation of detectors. MAJ Rogers will provide a list of shops with and without these detectors and Safety will buy detectors for any shops that do not already have them.

(e) CSMS – Back up power system is complete. New batteries are installed and operating.

CPT Gillam will check for a second microphone for the alert system.

(f) Building 154 – Safety office continues to attempt follow up.

5. MAJ Rogers resent the communication flow chart for safety issues to all shop Chiefs and reviewed it in the last Shop Chief meeting.
6. Electrical system testers have been purchased and sent to all shops.
7. Safety inspection schedule is being developed for 2012. Each shop will get a copy of its results. SMO will get all reports.
8. The next meeting is scheduled for 13 December 2011

Kathy Gulla, Labor Relations Specialist
Human Resources Office