

**STATE OF OHIO  
ADJUTANT GENERAL'S DEPARTMENT  
2825 West Dublin Granville Road  
Columbus, Ohio 43235-2789**

AGOH-HRO

20 December 2011

MEMORANDUM FOR RECORD

SUBJECT: Minutes, Maintenance Facilities Safety Sub-Working Group

1. Reference meeting 13 December 2011.
2. Attendance: LTC Gustafan (SMO), LTC Mikula (Safety), LtCol Steve (Environmental), MAJ Moore (ACOS), MAJ Rogers (Surf Maintenance), CPT Gilliam (Facilities) Kathy Gulla (HRO).
3. There were typographical changes to the meeting minutes for the 8 November 2011 meeting.
4. Review of priority RAC abatement tracking.
  - (a) Building 920 is receiving a new roof. It is 41% complete at this point. Mold was cleaned up by 30 November 2011.
  - (b) FMS1 Wash Rack– A temporary railing is being fabricated for the wash rack.
  - (c) FMS6 – A recommendation to install a railing system is expected this week.
  - (d) Ventilation issues – FMS 8-11

LtCol Steve will be removed as the OPR and POC from the RAC charts as she is not the party responsible for repair. CPT Gilliam will be the OPR and POC. A bid is being developed with the statement of work requiring a 1700 CFM ventilation requirement in anticipation of NGB changes. Piketon will be the first to be fixed as it is the least compliant shop.

- (e) Railings at Revenna – Building 154

A job order has been completed but was not sent to the CSMS due to technical problems. The job order will be entered manually and the railings should be started.

It is noted that there will be additional building at Revenna that will need railings as we move into more of the facilities there. In anticipation of this issue it is suggested that a list of anticipated railings be developed. A team of Safety, Facilities and SMO can travel to

Revenna to create this list so that railings can be installed more timely. It was suggested that cable railings would be more economical.

5. CPT Gillian stated that PRIDE will be up and running sometime around the end of January. He is attending a class toward the end of January that will help to assure a positive transition back to the PRIDE system.
8. The next meeting is scheduled for 11 January 2011

Kathy Gulla, Labor Relations Specialist  
Human Resources Office