

APPLICATION FOR E-6 to O-5 VACANCIES			
PERSONNEL DATA			
APPLICANT'S RANK/NAME	CURRENT AFSC	JOB NUMBER	VACANCY ANOUNCMENT DUTY TITLE & AFSC
UNIT COMMANDER SUPPORT STAFF			
(INITIALS)			
	1. Member meets all requirements for promotion to the rank of _____ in order to apply for this advertised vacancy, in accordance with Air Force Instruction (DAFI) 36-2502, Promotion of Airmen, or Air National Guard Instruction (ANGI) 36-2504, Promotion of Officers or currently holds the rank of the advertised position.		
	2. If member does not meet promotion eligibility, specify reason:		
	3. This is a commissioning opportunity		
UNIT CSS OFFICE REPRESENTATIVE SIGNATURE/ DATE		Click to Sign	
FORCE DEVELOPMENT OR UNIT TRAINING MANAGER Member: Provide vMPF Rip (and as applicable for position: AFOQT, EDPT, TAPAS score sheet/letter)			
(INITIALS)			
	1. Member has been awarded the same AFSC as the advertised vacancy or is in upgrade training for the Duty AFSC.		
	2. Member HAS NOT BEEN awarded the same AFSC as the advertised vacancy. Complete items a and b below.		
	2a. Member meets AFSC qualification requirements and will require Application for Retraining through the Retention Office upon selection.		
	2b Member does not meet AFSC qualifications. (Please note: this makes the member ineligible to apply.) Reason:		
	3. Member was briefed on mandatory training requirements and is aware that the school must be completed within 1 year of assignment to new AFSC.		
	4. Member has passing AFOQT; most current degree uploaded and reflects on RIP. (Officer Only)		
	4a. Member meets minimum age and degree requirement (Officer only)		
FORCE DEVELOPMENT OFFICE REPRESENTATIVE SIGNATURE/ DATE		Click to Sign	
HUMAN RESOURCE OFFICE (HRO) OFFICE (Required ONLY if the member is Fulltime AGR or Technician)			
(INITIALS)			
	1. The vacancy this member is applying for is/is not compatible with their current civil service/AGR position and _____ cause grade inversion		
HRO REPRESENTATIVE SIGNATURE/ DATE		Click to Sign	
RETENTION OFFICE (Required ONLY if member must retrain)			
(INITIALS)			
	1. Member has been briefed that retraining _____ affect an incentive program.		
RETENTION OFFICE REPRESENTATIVE SIGNATURE/ DATE		Click to Sign	
SQUADRON COMMANDER			
(INITIALS)			
	1. Member is already assigned to duty section of advertised vacancy.		
	2. Member will be authorized to retrain/transfer to the new assignment, if selected.		
UNIT COMMANDER SIGNATURE/ DATE		Click to Sign	
APPLICATION REQUIREMENTS Application must include the following (check-off as completed):			
	RIP from vMPF		Most Recent Fitness Assessment Report from myFitness
	Individual Medical Readiness (IMR) Report from ASIMS		OHANG Form 2 (This form.)
	OHANG Form 4 <i>Eligibility Checklist for Enlisted/Officer Promotions</i>		Current Performance Evaluation EPR/OPR or EPB/OPB