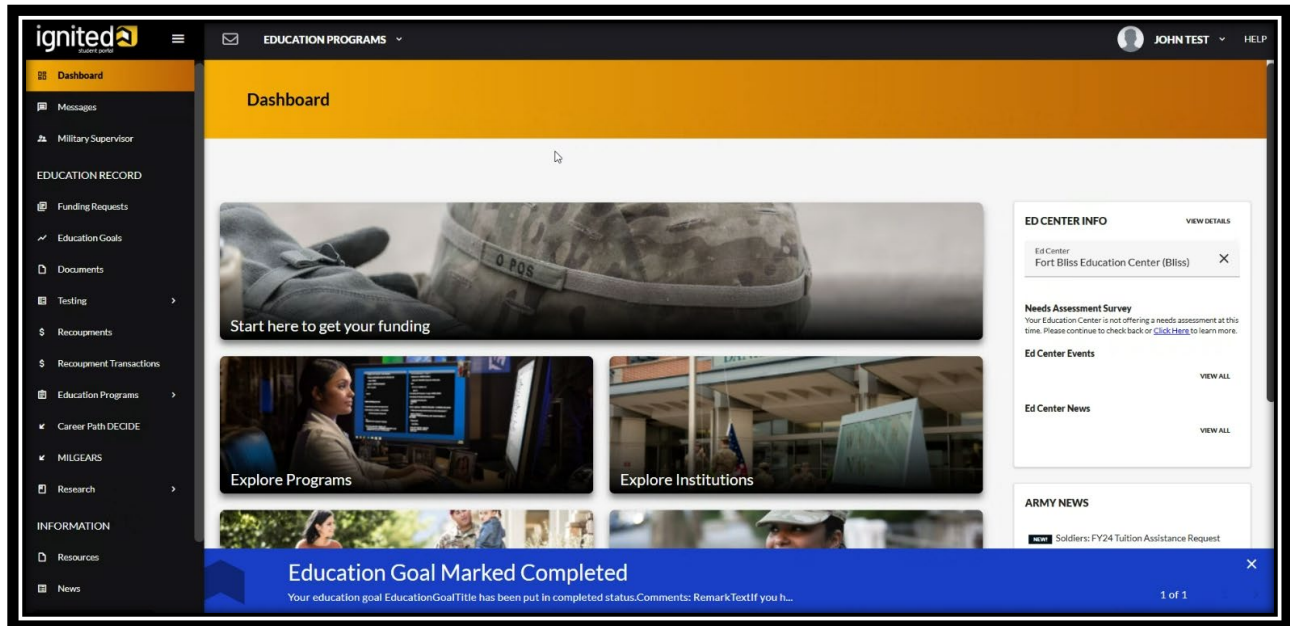


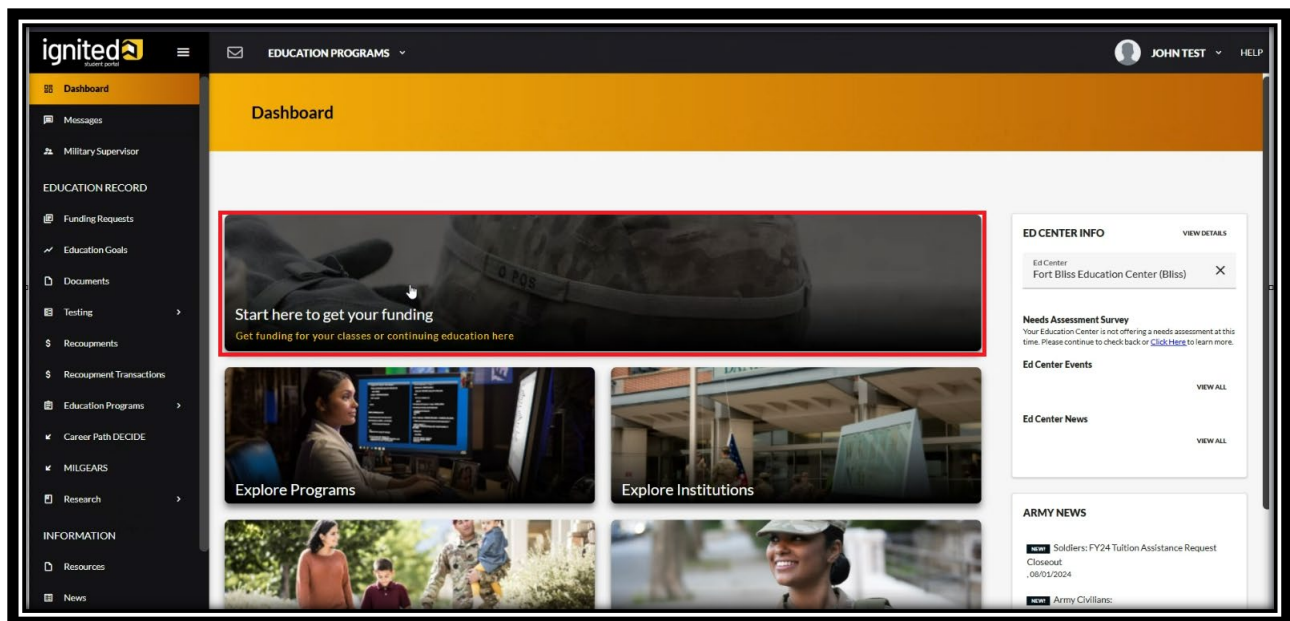
# Career Path Decide Process: First-time TA Users ONLY

## ArmyIgnitED – Service Member

Log onto ArmyIgnitED to access your Dashboard.



Click the box marked “Start here to get your funding.”



Click the appropriate tuition assistance goal and click the “[HERE](#)” link to access Career Path DECIDE. (You can also access Career Path DECIDE from the left-hand menu on your Dashboard.)

### Create a New Goal

First, Choose an Education Goal

**Associates Degree**  
Not Eligible

- A Career Path DECIDE plan must be completed before creating this goal type. Please click [HERE](#) to access Career Path DECIDE.

**Bachelors Degree**  
Not Eligible

**Masters Degree**  
Not Eligible

**Undergraduate Academic Certificate**  
Not Eligible

**Graduate Academic Certificate**  
Not Eligible

**Foreign Language - Army Strategic**

**Foreign Language - Host Country**

**Credentialing Assistance - MOS Related**  
Not Eligible

**Credentialing Assistance - Non MOS Related**  
Not Eligible

Read the description regarding Career Path DECIDE (CPD) and click link to CPD website.

### Career Path DECIDE

Career Path DECIDE (CPD) is a decision support tool to help Soldiers prepare for attending college as well as improve employment opportunities as they transition from military service to the civilian workforce. The CPD Goals Report provides an overview of where a Soldier is now, where they are going, and shows how their skills, interests, values, and lifestyle align with their career and education goals.

**THIS IS A REQUIREMENT BEFORE REQUESTING TA FOR FIRST-TIME TA USERS**

Please take the following actions:

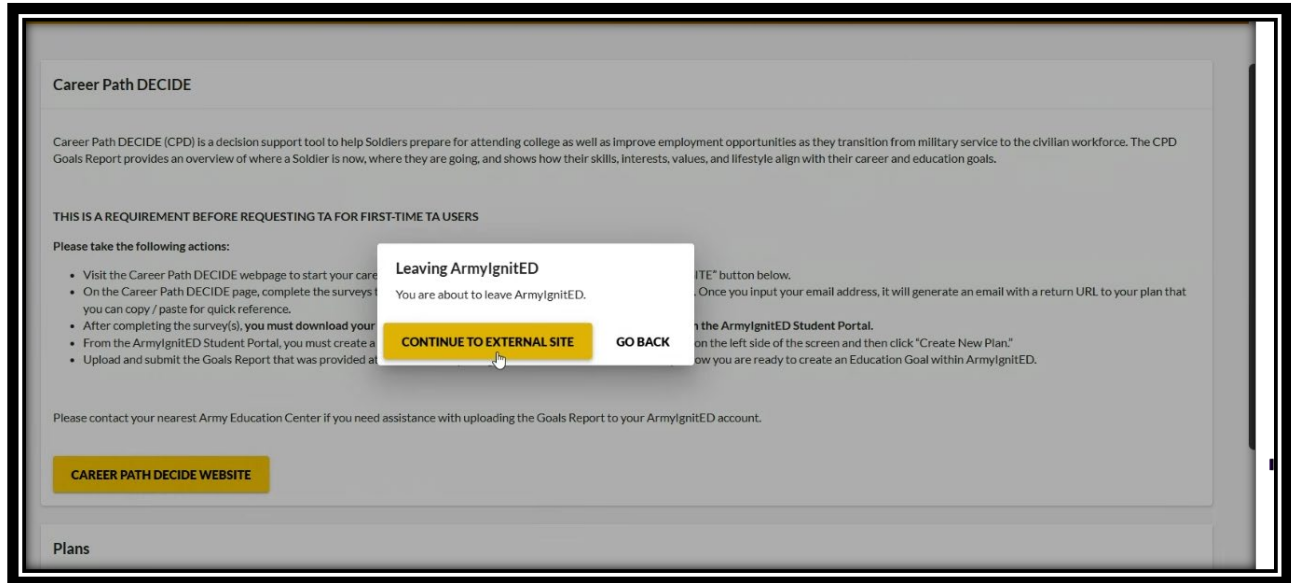
- Visit the Career Path DECIDE webpage to start your career exploration, by clicking the "CAREER PATH DECIDE WEBSITE" button below.
- On the Career Path DECIDE page, complete the surveys to build your target plan. You can also save / retrieve your plan. Once you input your email address, it will generate an email with a return URL to your plan that you can copy / paste for quick reference.
- After completing the survey(s), you must download your Goals Report from CAREER PATH DECIDE and upload within the ArmyIgnitED Student Portal.
- From the ArmyIgnitED Student Portal, you must create a new plan by clicking on the "Career Path DECIDE" menu item on the left side of the screen and then click "Create New Plan."
- Upload and submit the Goals Report that was provided at the end of completing the CAREER PATH DECIDE surveys. Now you are ready to create an Education Goal within ArmyIgnitED.

Please contact your nearest Army Education Center if you need assistance with uploading the Goals Report to your ArmyIgnitED account.

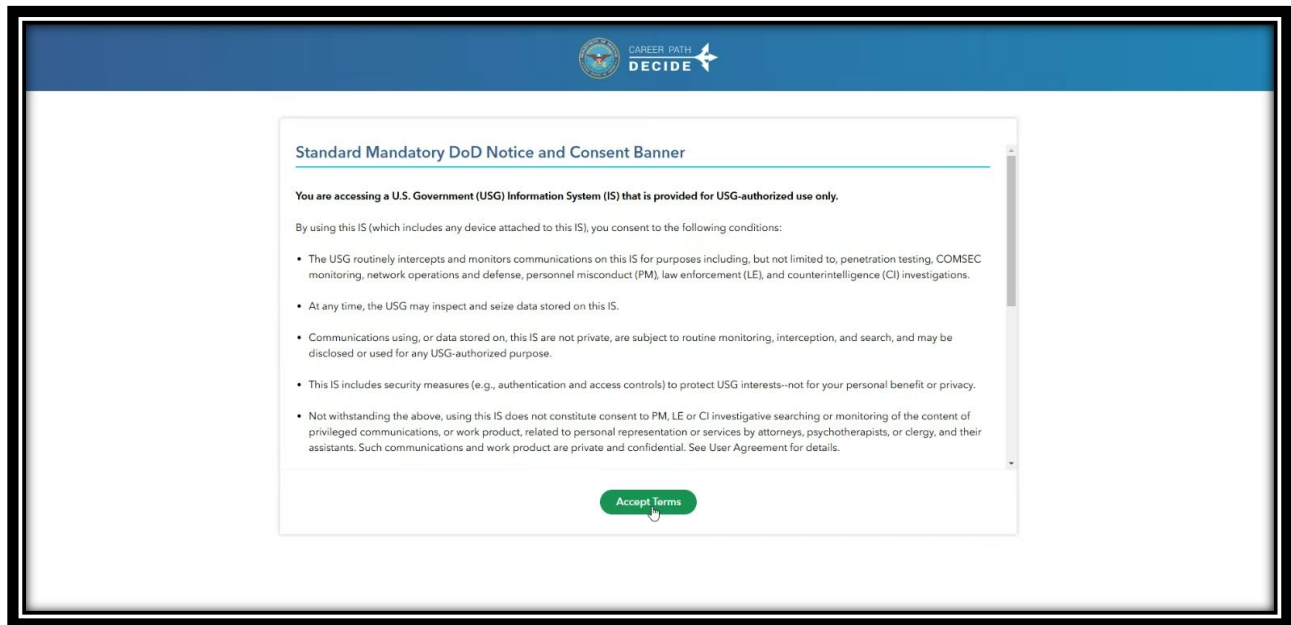
**CAREER PATH DECIDE WEBSITE**

Plans

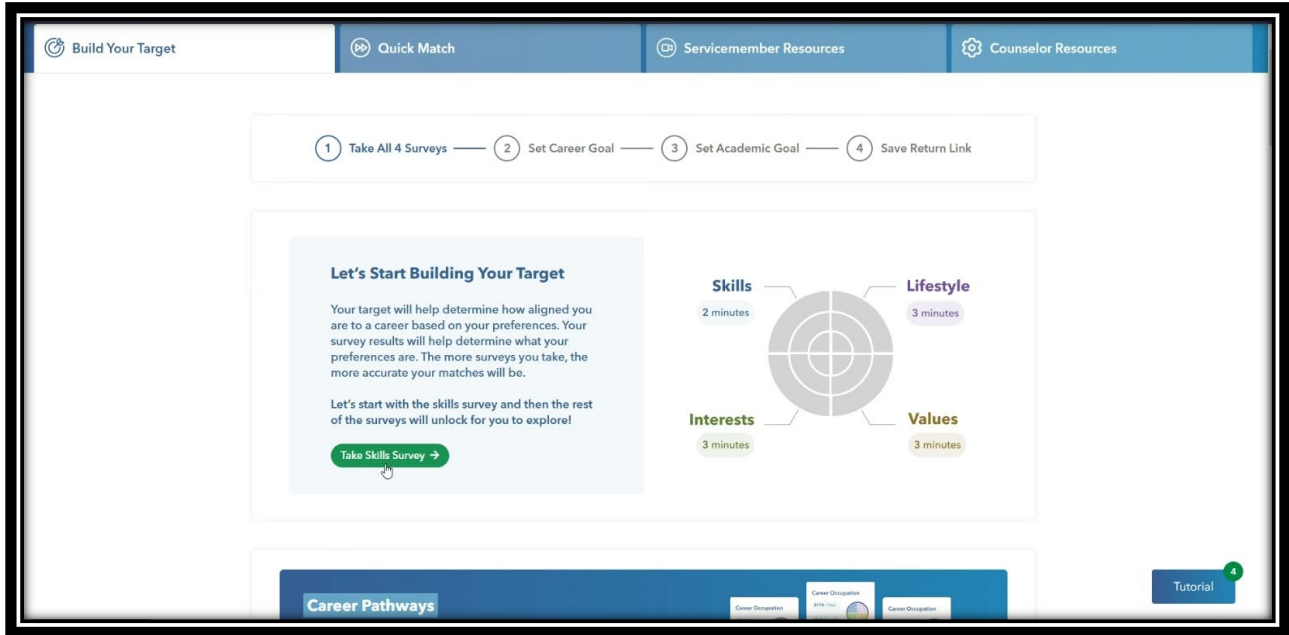
Click “Continue to External Site” on the pop-up.



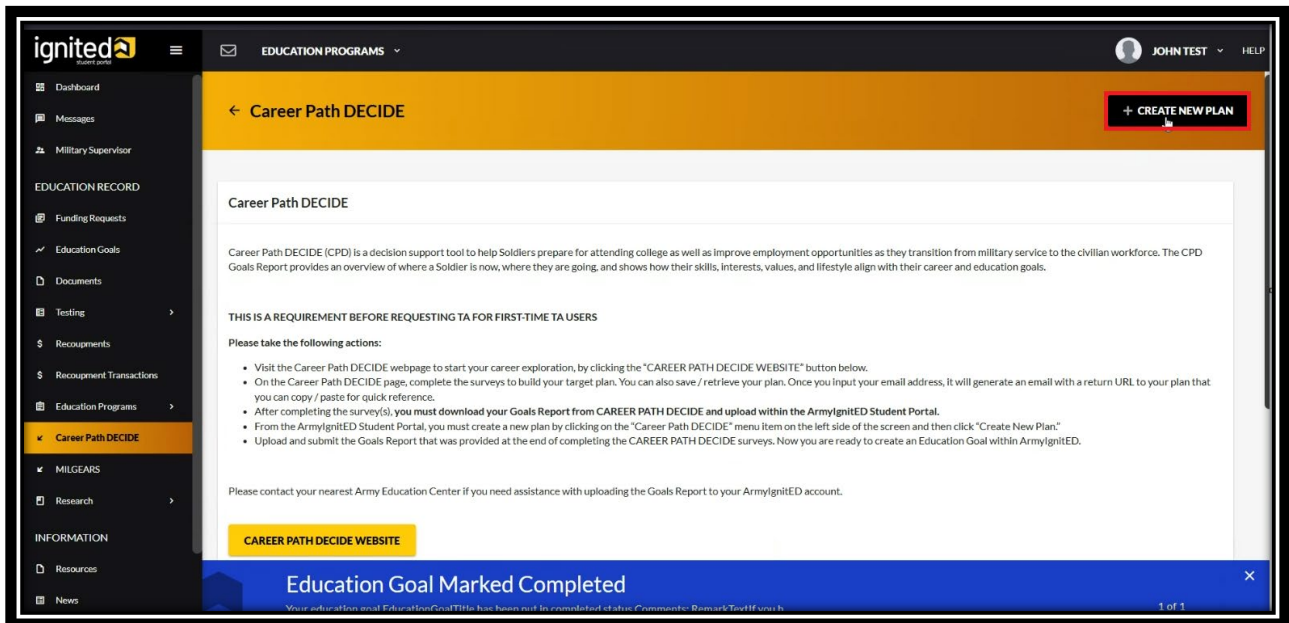
You will then be taken to the CPD website via a new window. Read and click “Accept Terms.”



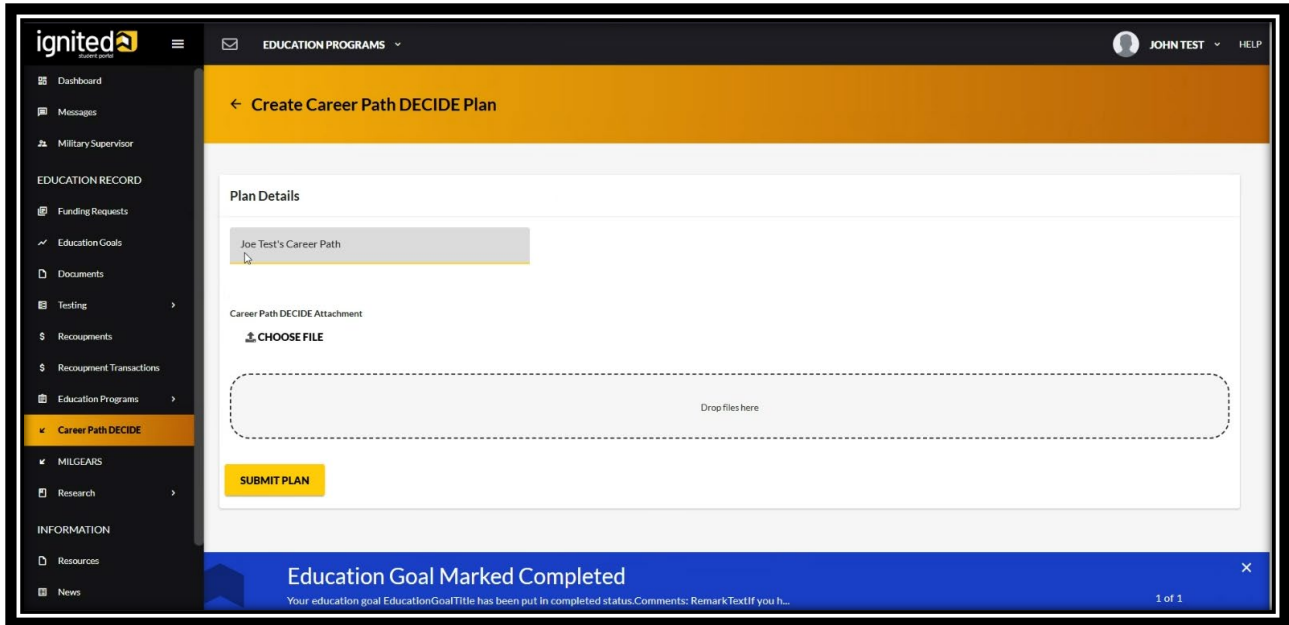
Click “Take Skills Survey” to begin the CPD assessment. Follow prompts on the CPD website to complete the process and save your results as a document on your computer.



After saving your results, return to your ArmyIgnitED window and click “Create New Plan.”



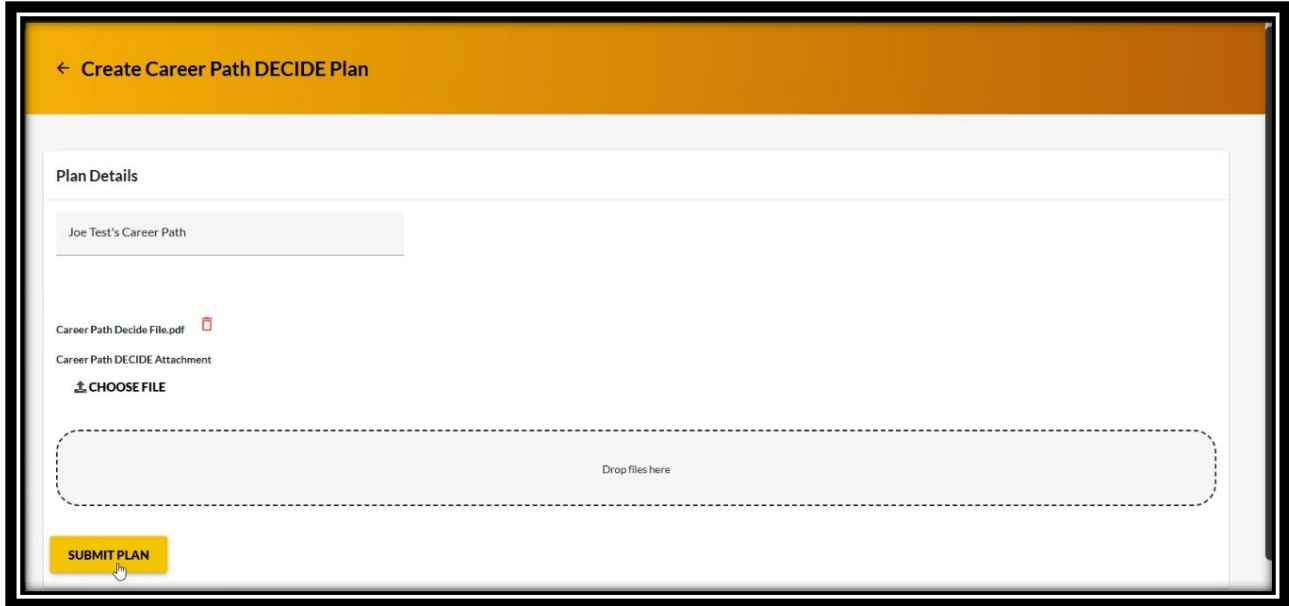
Name your Plan whatever name you choose.



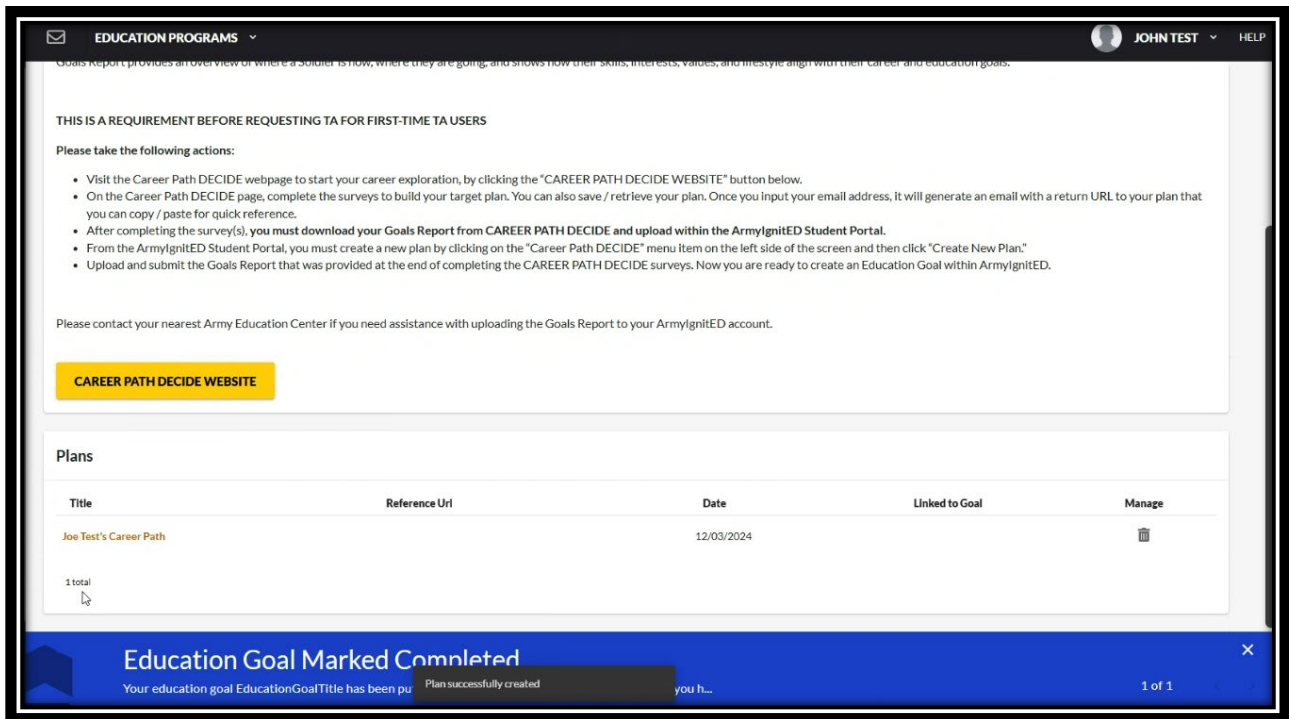
Click the “Choose File” link and upload your CPD file.



After your file is uploaded, click “Submit Plan.”



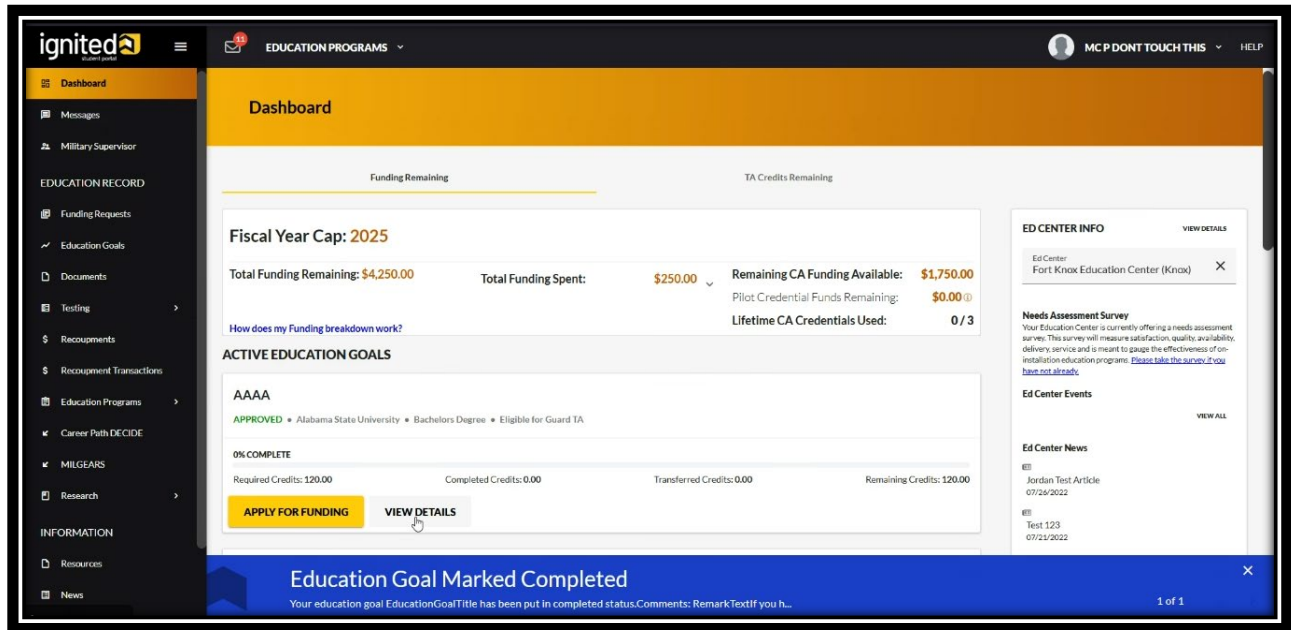
You will then see your document has been uploaded.



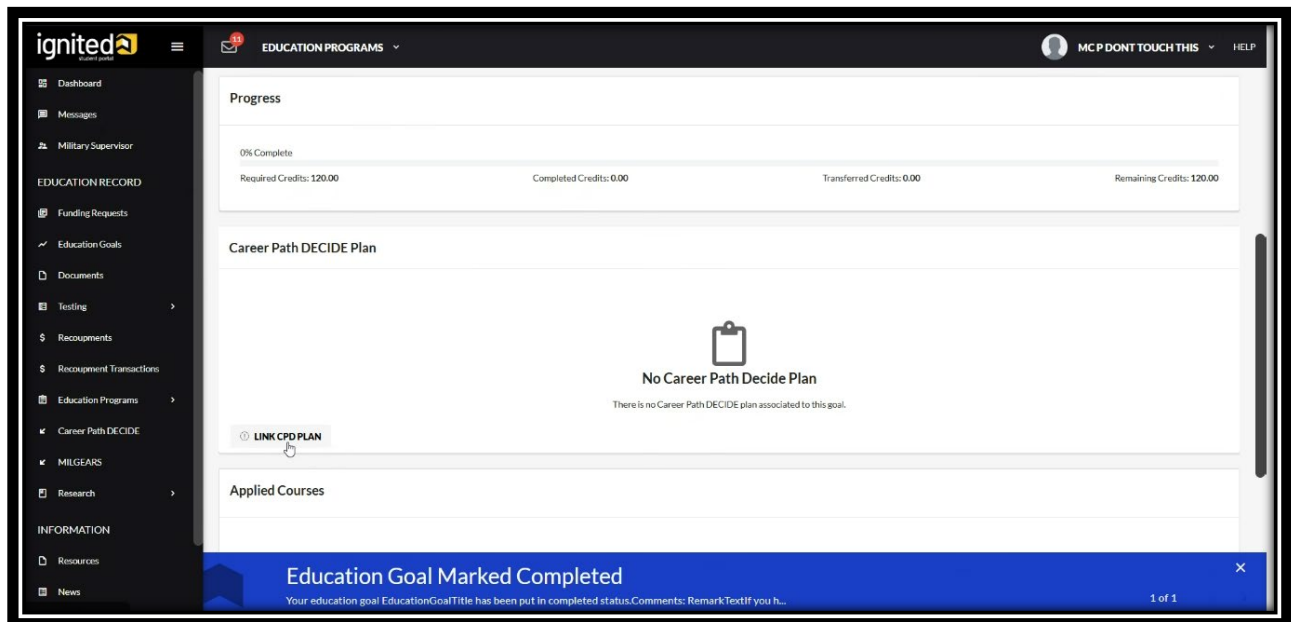
After your Education Goal is submitted and approved by your local Army Education Center and you have attended ArmyIgnitED 101 training, it is time to apply for funding.

OPTIONAL: Complete the following steps to link your CPD results if you have multiple CPD assessments.

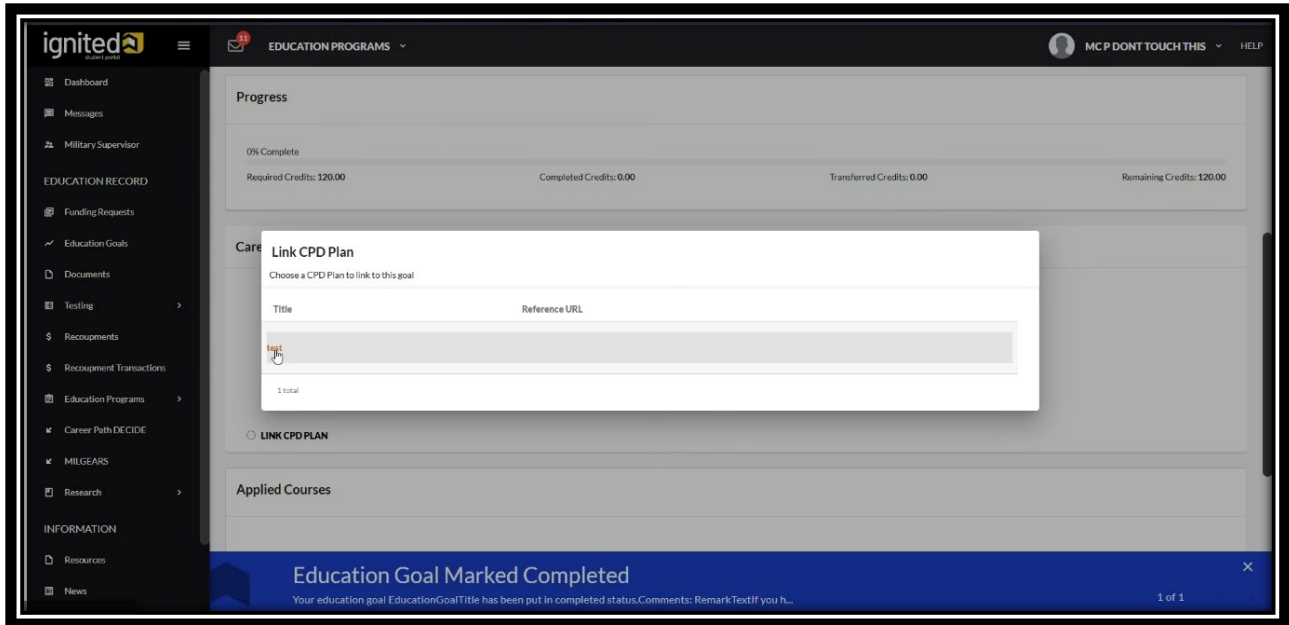
Click “View Details” on your approved goal.



Click “Link CPD Plan.”



Click the title of your CPD plan you want to link to your goal.



You'll see that your CPD plan has been successfully linked to your goal.

