

STATE OF OHIO
ADJUTANT GENERAL'S DEPARTMENT
2825 West Dublin Granville Road
Columbus, Ohio 43235-2789

***AGOR 621-1 (Army)**
35-1 (Air)

AGOR 621-1 (Army) / 35-1 (Air)

1 December 2021

Education
OHIO NATIONAL GUARD SCHOLARSHIP PROGRAM (ONGSP)
Supplementation of this regulation is prohibited

1. PURPOSE

This regulation supplements Ohio Revised Code Section 5919.34 and provides the administrative procedures for the Ohio National Guard Scholarship Program (ONGSP). The current version of Ohio Revised Code Section 5919.34 is enclosed (Appendix A).

2. GENERAL

a. The ONGSP office is responsible for centralized administration of the ONGSP. The address and phone numbers are listed below:

The Adjutant General's Department
ATTN: NGOH-OHNG-SP
2825 West Dublin Granville Road
Columbus, Ohio 43235-2789

Website: <https://ONGSP.ohio.gov>
Toll free: 1-888-400-6484
Commercial: (614) 336-7143
DSN: 346-7143
FAX Commercial: (614) 336-7318
FAX DSN: 346-7318

E-mail address: ng.oh.oharng.mbx.OHNG-scholarship@mail.mil
Office hours are: 0700-1600, Monday through Friday, except holidays

b. Commanders will ensure this regulation receives the widest distribution possible. A copy will be placed on the unit bulletin board.

3. POLICY

a. The ONGSP will pay up to 100% of the tuition charges for state-assisted colleges and universities after other specified federal and Department of Defense educational

*This regulation supersedes AGOR 621-1 (Army) / 35-1 (Air), 1 July 2020

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assistance funding outlined in section 3.e. of this policy is applied toward tuition only costs. Tuition means the charges imposed to attend an institution of higher education and includes general and instructional fees. ONGSP is only available for courses applicable to or leading to an Associate or Baccalaureate degree, a diploma-granting nursing program, and trade certification, credential-certifying, licensing, or apprenticeship programs. For approved private or proprietary degree-granting institutions of higher education, the program will pay 100% of the average tuition charges for all state universities after other specified federal and Department of Defense educational assistance funding outlined in section 3.e of this policy is applied toward tuition only costs. A list of eligible schools is available on the ONGSP website <https://ONGSP.ohio.gov>. The ONGSP website will always maintain the current list of eligible schools as they are updated after the publication date of this regulation. If a service member feels there is an institution they wish to attend which is not on the list, they should contact the ONGSP office.

b. ONGSP applicants must meet and maintain the following eligibility requirements:

(1) Possession of a high school diploma or General Equivalency Diploma (GED) and no Baccalaureate Degree.

(2) A service member who wants to use the full 96 units of benefits in this program must enlist in the Ohio National Guard (OHNG) for a period which includes the entire academic term they wish to attend and must fall into one of the following three categories:

(a) Current service in a six-year enlistment with the OHNG.

(b) Completion of a full six-year enlistment in the OHNG and currently an active member in an extension of that enlistment.

(c) Reenlistment after completing initial six-year enlistment with the OHNG for an enlistment obligation extending beyond the end of the term for which the application was made.

(3) A service member who wants to use the partial 48 units of benefits in this program must enlist in the OHNG for a period which includes the entire academic term they wish to attend and must enlist in the OHNG for a period of at least three years but less than six years.

(4) AGR service members are eligible if they fall under one of the above three categories.

(5) An ONGSP participant who is discharged from the OHNG for the sole purpose of being immediately commissioned as an officer or appointed as a warrant officer in the OHNG and who completes the full term of his/her statutory service

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obligation associated with the enlistment contract that provided eligibility for the program is considered to have completed their term of enlistment, reenlistment, or extension of enlistment for purposes of Section 5919.34(G) of the Ohio Revised Code (R.C.).

(6) Enlisted OHNG members who receive OHNG scholarships and are then commissioned as officers or warrant officers may continue in the program, provided they complete the full term of their statutory service obligation of the enlistment that provided their eligibility for the program. Commissioned or Warrant Status Agreement (AGOH Form 621-4, Appendix B), must be completed and forwarded to the ONGSP office by the applicant in order to maintain program eligibility.

(7) A service member's enlistment must always extend beyond the last day of the school term. A service member is not eligible to receive an OHNG scholarship for the term in which his/her enlistment expires. Service members are excluded from these two requirements if they meet the criterion described under the Active Duty Exception in paragraph 4a.

(8) Approval for participation in the ONGSP is a favorable personnel action. Commanders are responsible for assessing "member in good standing" status of scholarship participants. Scholarship participants must meet and maintain all training requirements, maintain suitable readiness levels, and be a member in good standing in order to maintain eligibility for the program. When making this determination, commanders (or their delegate) should take into account, but are not limited to considering the following in relation to suitable readiness levels and a member's standing: Adverse Actions, Medical Readiness, Government Travel Card stewardship, fitness requirements, participation rate consideration (e.g. AWOLs), duty performance (e.g. progression with training), as well as conduct in accordance with established Airman and Soldier values. OHARNG participants who have failed one APFT/ACFT or do not meet standards in the Army Body Composition Program and are flagged but are making satisfactory progress may be considered members in good standing.

c. ONGSP scholarships are available to OHNG members who are in good standing, are full or part-time students, and are actively enrolled in at least three semester (two quarter) hours or more.

(1) OHNG members who enlist for six years with the OHNG are eligible for 96 units of eligibility or the financial equivalent for trade certification, credential-certifying, licensing, or apprenticeship programs.

(2) OHNG members who enlist for three years but less than six years with the OHNG are eligible for 48 units of eligibility.

d. ONGSP scholarships are available to each participant until that participant exhausts their available eligibility units in accordance with the following chart:

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CREDIT HOURS ATTENDED	ELIGIBILITY UNITS FOR SEMESTERS	ELIGIBILITY UNITS FOR QUARTERS
12 or more hours	12 units	8 units
9 – 11 hours	9 units	6 units
6 – 8 hours	6 units	4 units
3 – 5 hours	3 units	2 units

e. Federal Tuition Assistance (FTA) and Credentialing Assistance (CA) First: Ohio National Guard scholarship participants who are eligible for FTA are required to apply for FTA and utilize 16 semester credits per Fiscal Year. ONGSP students attending a CA program, and vendor approved in ArmyIgnited, must use federal CA and exhaust the maximum of \$4,000 per FY before the ONGSP will pay. The funding must be utilized during FTA/CA FY from 1Oct to 30Sep. The ONGSP scholarship will be the second bill payer after FTA or CA is applied to the tuition only cost.

(1) FTA and CA eligible participants must apply for FTA/CA at www.armyignited.com.

(a) Approved FTA DOD colleges can be found at www.dodmou.com.

(b) The latest CA vendor approved list can be found at www.cool.osd.mil/army/index/htm.

(2) FTA and CA eligible participants must comply with all terms and conditions associated with use of the Federal Tuition Assistance and Credentialing Assistance Programs.

(3) The ONGSP will reduce scholarship awards by \$250/semester credit (or \$166/quarter credit) not to exceed \$4,000 per FTA (federal) fiscal year for ALL scholarship participants who are eligible for FTA. ONGSP participants enrolled in NTEP's using an approved CA vendor will have their ONGSP reduced for up to \$4,000 per federal fiscal year.

(4) Participants who are NOT eligible to use FTA or CA must demonstrate the reason for their ineligibility when applying for the scholarship. On the ONGSP application, participants must complete the "Federal Tuition Assistance/Credentialing Assistance Eligibility" questions (and provide additional documentation upon request).

(a) Air National Guard members not in an AGR or Title 10 status are not eligible for FTA.

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(b) Army National Guard applicants who have not completed IET are not eligible for FTA.

(c) All other exemptions from utilizing FTA first will be considered on a case-by-case basis and will require supporting documentation.

(5) For ONGSP users attending approved private or proprietary degree-granting institutions of higher education, the program will pay 100% of the average tuition charges for all state universities after FTA is applied toward tuition only costs.

f. A service member who fails to complete the term of his/her enlistment is liable to the state for recoupment.

(1) Service members who enlisted prior to April 1, 2012, will not be liable to the state when the cause of failure to complete the term of enlistment is due to death, disability, or enlistment in the active component of the United States Armed Forces or the active reserve component of the United States Armed Forces.

(2) Service members who enlist after April 1, 2012, and fail to complete the terms of his/her enlistment will not be liable to the state when the cause of failure to complete the term of enlistment is due to death or disability. Service members who are discharged from the OHNG in order to enlist, appoint, or commission in the active component or any other reserve component of the United States Armed Forces, to include a National Guard of another state, are liable to the state.

(3) Service members who enter into the Inactive National Guard (ING) will have their eligibility in the ONGSP suspended. The period of time spent in the ING is not credible towards fulfilling the service obligation associated with the enlistment contract that provided eligibility for the program.

(4) Service members who fail to complete the term of enlistment, re-enlistment, or extension of current enlistment while serving at the time a scholarship was paid on their behalf OR service members who enter into the ING and fail to extend their term of enlistment for a period of time at least equal to the time spent in the ING are liable to the state for repayment of a percentage of all OHNG scholarships paid, plus interest at the rate of ten percent per year calculated from the dates the scholarships were paid. This percentage shall equal the percentage of the current term of enlistment, re-enlistment, or extension of enlistment that a recipient has not completed as of the date the recipient is discharged from the OHNG. In the case of service members who served time in the ING and who did not extend or re-enlist for a term of enlistment equal to the time spent in the ING, those service members shall be dis-enrolled from the ONGSP and shall be subject to recoupment at a total percentage equal to the amount of time spent in the ING during the term of enlistment in which the service member was eligible for the ONGSP.

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(5) The Attorney General may initiate a civil action on behalf of the Chancellor of the Ohio Department of Higher Education to recover the amount of the scholarship to include interest and the expenses incurred in prosecuting the action, including court costs and reasonable attorney's fees.

4. ACTIVE DUTY EXCEPTION

a. Active duty as provided in Ohio R.C. Section 5919.34(F) means Title 10 federal active duty and calls to State Active Duty by order or proclamation of the Governor under Ohio R.C. Section 5919.29 or R.C. Section 5923.21. For those members of the OHNG called to active duty, this section provides details about eligibility under ONGSP. See Ohio R.C. Section 5919.34(F) (Appendix A). For purposes of ONGSP, "active duty" means active duty pursuant to an executive order of the President of the United States, an act of the Congress of the United States, or Ohio R.C. Section 5919.29 or Section 5923.21.

b. A service member called to active duty is eligible for ONGSP scholarships after an honorable discharge for those academic terms missed or that could have been missed as a result of the member's call to active duty. Active Duty Exception eligibility expires five years from the Honorable Discharge date and the last day of the applicable term must precede the last day of the five year extension (from the last day of active duty).

c. A service member who receives a call to active duty but completes the remainder of the courses in which the member was enrolled at the time called to active duty, the eligible institution of higher education shall retain the scholarships paid by ONGSP. The member will expend eligibility units for those courses completed.

d. A service member who withdraws or otherwise fails to complete courses for which OHNG scholarships could have been awarded because of the service member's call to active duty shall be granted a leave of absence from his/her institution of higher education, without penalty. For a service member who withdraws or otherwise fails to complete courses for which OHNG scholarships have not yet been paid, the eligible institution of higher education shall repay the scholarships received to the ONGSP. The service member will not expend eligibility units for those courses.

e. Service members desiring to return to an institution of higher education following a call to active duty to complete courses DO NOT have to re-enlist in the OHNG in order to receive OHNG scholarships for those school terms missed because of his/her call to active duty. However, members who remain in the ONGSP must continue to meet all eligibility requirements in order to participate in the program.

f. Service members must complete an application for each academic term and return it to the ONGSP office by the established deadlines, along with a copy of orders showing start and end dates for active duty. If the period of active duty caused the

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service member to miss part of an academic term, the service member is eligible to participate in the ONGSP for that entire academic term.

g. Deployed OHNG service members are required to meet all ONGSP application deadlines.

5. PROCEDURES & RESPONSIBILITIES

a. **STUDENT.** After enlistment into the OHNG, the Commander or his/her designated authority will ensure the service member meets eligibility requirements.

(1) Statement of Understanding (AGOH 621-1, Appendix E) must be signed, scanned and uploaded to the Service Member's applicable personnel records system with the assistance of the service member's Unit Support Staff.

(2) Participants must establish an ONGSP account via the ONGSP website at <https://ONGSP.ohio.gov>.

(3) Participants must submit applications for desired term(s) using the ONGSP website <https://ONGSP.ohio.gov>

i. Participants may submit multiple applications within the same term (if attending more than one institution) or future terms (equal to the number of terms their respective schools have made available for application in the ONGSP management website).

ii. Application deadlines are equal to the participant's institution "no penalty add/drop date" (or equivalent terminology equal to last day to drop or add a course).

iii. Participants must validate and confirm intent to attend, eligibility and FTA status within the 30 days prior to course start date using the application web portal.

iv. Application status is available real time on the ONGSP Website in both the Student and School portals. Additionally, approved application letters will be available to download or print. The service member is responsible for providing their school with the approval confirmation letter if required by the school.

v. Participants are not penalized for applying for a term and not registering for classes. If they do not use the program, their ONGSP Units of Eligibility are not expended.

vi. Participants are responsible for communicating with their unit's designated authority (Unit Reviewer) to ensure that applications are reviewed and approved in a

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timely manner to meet their institution's deadlines. Any questions regarding scholarship application approval must be directed to the unit commander or his/her designated authority (Unit Reviewer).

(4) Students who are no longer members of the OHNG, but, are eligible for the ONGSP in accordance with Paragraph 4 (Active Duty Exception), must contact the ONGSP Program Manager via email, Lonny.R.Kirby.nfg@mail.mil, attaching their qualifying DD214 and a copy of their honorable discharge orders from the OHNG.

b. COMMANDER. The Commander will be responsible for overall management of the Scholarship Program to include:

- (1) Educating unit members on program requirements and procedures.
- (2) Validating member in good standing eligibility.

(3) Delegating authority to validate member in good standing and application approval. Commanders will complete a Delegation of Authority Letter (see APPENDIX G) to assign Unit Reviewer(s) for management of the Scholarship program at unit level.

c. UNIT REVIEWERS. Unit Reviewers must possess a "Delegation of Authority – Ohio National Guard Scholarship Program Unit Reviewer" (APPENDIX G) signed by their respective unit commander. Unit Reviewers (Unit Readiness NCO's, Retention Office Managers, H/R NCO's, Personnel Administrator, Recruiters, or determined by unit leadership) are required to perform the following functions in order to manage the ONGSP at the unit level.

(1) The first working day of each month, the Unit Reviewer will perform a review of their current unit member listing within the ONGSP system and take appropriate action as follows:

i. Transfer unit members to another UIC if reassigned within the Ohio National Guard.

ii. Transfer unit members to the discharge status within the ONGSP system if they ETS, retire, Inter-State Transfer (IST) to another State or branch of service, or are involuntarily separated.

iii. Accept transfers of new unit members from other UIC's of the Ohio National Guard.

(2) Review unit member applications within 30 days of student submission for the following and take action as appropriate:

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i. Validate that student has self-validated their Federal Tuition Assistance (FTA) status correctly and change response(s) as necessary.

ii. Validate member is in a good standing status or disapprove application if the member is not in good standing.

iii. Ensure student has the current AGOH Form 621-1, Statement of Understanding (SOU), on file in the appropriate personnel system.

d. COLLEGE/UNIVERSITY PERSONNEL. All participating institutions will:

(1) Enter term start dates, no penalty add/drop dates tuition rates and last day of class no later than one year prior to classes.

(2) Designated school personnel will review and change the Federal Tuition Assistance (FTA)/CA eligibility and usage status of each student as appropriate. Students and Unit Reviewers will validate all known FTA/CA information. It is the school personnel's responsibility to verify and update any Montgomery Chapter 1606 Reserve GI Bill use as well as entering any FTA/CA amounts and hours used.

(3) School personnel will enter attendance information as well as tuition charges and any other tuition only aid that would reduce the Scholarship billing amount and submit invoices for a term no sooner than the final no penalty add/drop date, but no later than 30 days after the term end date. Supplemental payments and/or corrections may be submitted any time after the 30 day period.

e. SCHOLARSHIP ADMINISTRATOR. The Scholarship Program Administrator (SP Admin) will be responsible for overall program administration including the following:

(1) Review, validate and takin appropriate action on all account requests.

(2) Manage applications for all students exercising an Active Duty Exception.

(3) Provide a knowledge resource for all parties involved with the ONGSP.

(4) Conduct quality control review on random sampling of applications.

(5) Provide program management and guidance on any elevated issues.

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(6) Maintain organizational hierarchy of units within the Scholarship system; adding, deleting and reorganizing of UIC/JPAS codes as organizational structure aligns or realigns.

(7) Review and action of invoices received from schools; either approving and forwarding to the Ohio Department of Higher Education (ODHE) for payment or returning to the school for correction and resubmission.

(8) Provide weekly budget summaries and other program reports as required.

(9) Process recoupment actions.

f. OHIO DEPARTMENT OF HIGHER EDUCATION (ODHE). The ODHE will be responsible for acknowledging receipt of invoices and processing of payments to schools and providing of program expenditure / balance remaining reports as necessary.

6. WITHDRAWAL/REMOVAL FROM AN EDUCATIONAL INSTITUTION.

Service members must notify the ONGSP office of withdrawal from an educational institution.

7. SUSPENSION OF ELIGIBILITY.

a. Application for use of the ONGSP is contingent upon being a service member in good standing. Service members will self-validate member in good standing status. Commanders (or their designated authority/Unit Reviewers) will validate member in good standing status upon receipt of a scholarship application in the ONGSP website portal. Members not in good standing are not eligible for the scholarship program.

b. Service members who enter the ING will have their eligibility in the ONGSP suspended. The suspension will be lifted once the service member has returned to an active drilling status in the OHNG and has extended their enlistment contract for at least the period of time spent in the ING.

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NGOH-PEW-EI

BY ORDER OF THE GOVERNOR:

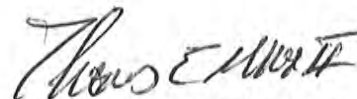


JOHN C. HARRIS JR.
Major General
The Adjutant General

OFFICIAL:



JAMES R. CAMP
Major General
Asst Adj Gen for Air



THOMAS E. MOORE II
Brigadier General
Asst Adj Gen for Army

APPENDIXES:

- A - Ohio Revised Code Section 5919.34
- B - AGOH 621-4, Commissioned or Warrant Status Agreement
- C - AGOH 621-1, Statement of Understanding

DISTRIBUTION:

A&F

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**APPENDIX A
OHIO NATIONAL GUARD SCHOLARSHIP PROGRAM**

Ohio Revised Code Section 5919.34 House Bill 110 – 134th General Assembly

Effective:

September 30, 2021

Latest Legislation:

House Bill 110 - 134th General Assembly

PDF:

[Download Authenticated PDF](#)

(A) As used in this section:

(1) "Academic term" means any one of the following:

(a) Fall term, which consists of fall semester or fall quarter, as appropriate;

(b) Winter term, which consists of winter semester, winter quarter, or spring semester, as appropriate;

(c) Spring term, which consists of spring quarter;

(d) Summer term, which consists of summer semester or summer quarter, as appropriate.

(2) "Eligible applicant" means any individual to whom all of the following apply:

(a) The individual does not possess a baccalaureate degree.

(b) The individual has enlisted, re-enlisted, or extended current enlistment in the Ohio national guard or is an individual to which division (F) of this section applies.

(c) The individual is actively enrolled as a full-time or part-time student for at least three credit hours of course work in a semester or quarter in a two-year or four-year degree-granting program at a state institution of higher education or a private institution of higher education, in a diploma-granting program at a state or private institution of higher education that is a school of nursing, or in a credential-certifying program, licensing program, trade certification program, or apprenticeship program for an in-demand occupation as identified by the adjutant general and the chancellor of higher education, in consultation with the governor's office of workforce transformation.

(d) The individual has not accumulated ninety-six eligibility units under division (E) of this section.

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(3) "State institution of higher education" means any state university or college as defined in division (A)(1) of section [3345.12](#) of the Revised Code, community college established under Chapter 3354. of the Revised Code, state community college established under Chapter 3358. of the Revised Code, university branch established under Chapter 3355. of the Revised Code, or technical college established under Chapter 3357. of the Revised Code.

(4) "Private institution of higher education" means an Ohio institution of higher education that is nonprofit and has received a certificate of authorization pursuant to Chapter 1713. of the Revised Code, that is a private institution exempt from regulation under Chapter 3332. of the Revised Code as prescribed in section [3333.046](#) of the Revised Code, or that holds a certificate of registration and program authorization issued by the state board of career colleges and schools pursuant to section [3332.05](#) of the Revised Code.

(5) "Tuition" means the charges imposed to attend an institution of higher education and includes general and instructional fees. "Tuition" does not include laboratory fees, room and board, or other similar fees and charges.

(B) There is hereby created a scholarship program to be known as the Ohio national guard scholarship program.

(C)(1) The adjutant general shall approve scholarships for all eligible applicants. The adjutant general shall process all applications for scholarships for each academic term in the order in which they are received. The scholarships shall be made without regard to financial need. At no time shall one person be placed in priority over another because of sex, race, or religion.

(2) The adjutant general shall develop and provide a written explanation that informs all eligible scholarship recipients that the recipient may become ineligible and liable for repayment for an amount of scholarship payments received in accordance with division (G) of this section. The written explanation shall be reviewed by the scholarship recipient before acceptance of the scholarship and before acceptance of an enlistment, warrant, commission, or appointment for a term not less than the recipient's remaining term in the national guard or in the active duty component of the United States armed forces.

(D)(1) Except as provided in divisions (I) and (J) of this section, for each academic term that an eligible applicant is approved for a scholarship under this section and either remains a current member in good standing of the Ohio national guard or is eligible for a scholarship under division (F)(1) of this section, the institution of higher education in which the applicant is enrolled shall, if the applicant's enlistment obligation extends beyond the end of that academic term or if division (F)(1) of this section applies, be paid on the applicant's behalf the applicable one of the following amounts:

(a) If the institution is a state institution of higher education, an amount equal to one hundred per cent of the institution's tuition charges;

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(b) If the institution is a nonprofit private institution or a private institution exempt from regulation under Chapter 3332. of the Revised Code as prescribed in section [3333.046](#) of the Revised Code, an amount equal to one hundred per cent of the average tuition charges of all state universities;

(c) If the institution is an institution that holds a certificate of registration from the state board of career colleges and schools, the lesser of the following:

(i) An amount equal to one hundred per cent of the institution's tuition;

(ii) An amount equal to one hundred per cent of the average tuition charges of all state universities, as that term is defined in section [3345.011](#) of the Revised Code.

(2) The adjutant general and the chancellor may jointly adopt rules to require the use of other federal educational financial assistance programs, including such programs offered by the United States department of defense, for which an applicant is eligible based on the applicant's military service. If such rules are adopted, the rules shall require that financial assistance received by a scholarship recipient under those programs be applied to all eligible expenses prior to the use of scholarship funds awarded under this section. Scholarship funds awarded under this section shall then be applied to the recipient's remaining eligible expenses.

(3) An eligible applicant's scholarship shall not be reduced by the amount of that applicant's benefits under "the Montgomery G.I. Bill Act of 1984," Pub. L. No. 98-525, 98 Stat. 2553 (1984).

(E) A scholarship recipient under this section shall be entitled to receive scholarships under this section for the number of quarters or semesters it takes the recipient to accumulate ninety-six eligibility units as determined under divisions (E)(1) to (3) of this section.

(1) To determine the maximum number of semesters or quarters for which a recipient is entitled to a scholarship under this section, the adjutant general shall convert a recipient's credit hours of enrollment for each academic term into eligibility units in accordance with the following table:

Number of credit hours of enrollment in an academic term	equals	The following number of eligibility units if a semester	or	The following number of eligibility units if a quarter
12 or more hours		12 units		8 units
9 but less than 12		9 units		6 units

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6 but less than 9		6 units		4 units
3 but less than 6		3 units		2 units

(2) A scholarship recipient under this section may continue to apply for scholarships under this section until the recipient has accumulated ninety-six eligibility units.

(3) If a scholarship recipient withdraws from courses prior to the end of an academic term so that the recipient's enrollment for that academic term is less than three credit hours, no scholarship shall be paid on behalf of that person for that academic term. Except as provided in division (F)(3) of this section, if a scholarship has already been paid on behalf of the person for that academic term, the adjutant general shall add to that person's accumulated eligibility units the number of eligibility units for which the scholarship was paid.

(F) This division applies to any eligible applicant called into active duty on or after September 11, 2001. As used in this division, "active duty" means active duty pursuant to an executive order of the president of the United States, an act of the congress of the United States, or section [5919.29](#) or [5923.21](#) of the Revised Code.

(1) For a period of up to five years from when an individual's enlistment obligation in the Ohio national guard ends, an individual to whom this division applies is eligible for scholarships under this section for those academic terms that were missed or could have been missed as a result of the individual's call into active duty. Scholarships shall not be paid for the academic term in which an eligible applicant's enlistment obligation ends unless an applicant is eligible under this division for a scholarship for such academic term due to previous active duty.

(2) When an individual to whom this division applies withdraws or otherwise fails to complete courses, for which scholarships have been awarded under this section, because the individual was called into active duty, the institution of higher education shall grant the individual a leave of absence from the individual's education program and shall not impose any academic penalty for such withdrawal or failure to complete courses. Division (F)(2) of this section applies regardless of whether or not the scholarship amount was paid to the institution of higher education.

(3) If an individual to whom this division applies withdraws or otherwise fails to complete courses because the individual was called into active duty, and if scholarships for those courses have already been paid, either:

(a) The adjutant general shall not add to that person's accumulated eligibility units calculated under division (E) of this section the number of eligibility units for the academic courses or term for which the scholarship was paid and the institution of higher education shall repay the scholarship amount to the state.

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(b) The adjutant general shall add to that individual's accumulated eligibility units calculated under division (E) of this section the number of eligibility units for the academic courses or term for which the scholarship was paid if the institution of higher education agrees to permit the individual to complete the remainder of the academic courses in which the individual was enrolled at the time the individual was called into active duty.

(4) No individual who is discharged from the Ohio national guard under other than honorable conditions shall be eligible for scholarships under this division.

(G) A scholarship recipient under this section who fails to complete the term of enlistment, re-enlistment, or extension of current enlistment the recipient was serving at the time a scholarship was paid on behalf of the recipient under this section is liable to the state for repayment of a percentage of all Ohio national guard scholarships paid on behalf of the recipient under this section, plus interest at the rate of ten per cent per annum calculated from the dates the scholarships were paid. This percentage shall equal the percentage of the current term of enlistment, re-enlistment, or extension of enlistment a recipient has not completed as of the date the recipient is discharged from the Ohio national guard.

The attorney general may commence a civil action on behalf of the chancellor to recover the amount of the scholarships and the interest provided for in this division and the expenses incurred in prosecuting the action, including court costs and reasonable attorney's fees. A scholarship recipient is not liable under this division if the recipient's failure to complete the term of enlistment being served at the time a scholarship was paid on behalf of the recipient under this section is due to the recipient's death or discharge from the national guard due to disability.

(H) On or before the first day of each academic term, the adjutant general shall provide an eligibility roster to the chancellor and to each institution of higher education at which one or more scholarship recipients have applied for enrollment. The institution shall use the roster to certify the actual full-time or part-time enrollment of each scholarship recipient listed as enrolled at the institution and return the roster to the adjutant general and the chancellor. Except as provided in division (J) of this section, the chancellor shall provide for payment of the appropriate number and amount of scholarships to each institution of higher education pursuant to division (D) of this section. If an institution of higher education fails to certify the actual enrollment of a scholarship recipient listed as enrolled at the institution within thirty days of the end of an academic term, the institution shall not be eligible to receive payment from the Ohio national guard scholarship program or from the individual enrollee. The adjutant general shall report on a semiannual basis to the director of budget and management, the speaker of the house of representatives, the president of the senate, and the chancellor the number of Ohio national guard scholarship recipients, the size of the scholarship-eligible population, and a projection of the cost of the program for the remainder of the biennium.

(I) The chancellor and the adjutant general may adopt rules pursuant to Chapter 119. of the Revised Code governing the administration and fiscal management of the Ohio national guard scholarship program and the procedure by which the chancellor and the department of the

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adjutant general may modify the amount of scholarships a member receives based on the amount of other state financial aid a member receives.

(J) The adjutant general, the chancellor, and the director, or their designees, shall jointly estimate the costs of the Ohio national guard scholarship program for each upcoming fiscal biennium, and shall report that estimate prior to the beginning of the fiscal biennium to the chairpersons of the finance committees in the general assembly. During each fiscal year of the biennium, the adjutant general, the chancellor, and the director, or their designees, shall meet regularly to monitor the actual costs of the Ohio national guard scholarship program and update cost projections for the remainder of the biennium as necessary. If the amounts appropriated for the Ohio national guard scholarship program and any funds in the Ohio national guard scholarship reserve fund and the Ohio national guard scholarship donation fund are not adequate to provide scholarships in the amounts specified in division (D)(1) of this section for all eligible applicants, the chancellor shall do all of the following:

(1) Notify each private institution of higher education, where a scholarship recipient is enrolled, that, by accepting the Ohio national guard scholarship program as payment for all or part of the institution's tuition, the institution agrees that if the chancellor reduces the amount of each scholarship, the institution shall provide each scholarship recipient a grant or tuition waiver in an amount equal to the amount the recipient's scholarship was reduced by the chancellor.

(2) Reduce the amount of each scholarship under division (D)(1)(a) of this section proportionally based on the amount of remaining available funds. Each state institution of higher education shall provide each scholarship recipient under division (D)(1)(a) of this section a grant or tuition waiver in an amount equal to the amount the recipient's scholarship was reduced by the chancellor.

(K) Notwithstanding division (A) of section [127.14](#) of the Revised Code, the controlling board shall not transfer all or part of any appropriation for the Ohio national guard scholarship program.

(L) The chancellor and the adjutant general may apply for, and may receive and accept grants, and may receive and accept gifts, bequests, and contributions, from public and private sources, including agencies and instrumentalities of the United States and this state, and shall deposit the grants, gifts, bequests, or contributions into the national guard scholarship donation fund.

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APPENDIX B

AGOH 621-4, COMMISSIONED OR WARRANT STATUS AGREEMENT

COMMISSIONED OR WARRANT STATUS AGREEMENT	
<p>1. Whereas I, _____, having previously entered into an enlistment contract (DD Form 4) or an extension contract (NGB Form 22-2) on the _____ day of _____, 20____; and,</p>	
<p>2. Whereas, said enlistment or extension of an enlistment contract is for a term of _____ years from the date thereof; and,</p>	
<p>3. Whereas, it is my desire to accept commission or an appointment as an Officer in the Ohio National Guard and in the United States (branch) _____; and,</p>	
<p>4. Whereas, it is my desire to amend the terms and obligations of my enlistment or extension of an enlistment contract to adopt and incorporate this agreement therein.</p>	
<p>5. Therefore, in consideration of the tender to me of a commission or appointment as an Officer in the Ohio National Guard and the continued receipt of benefits to which I am currently entitled and receiving under the Ohio Revised Code Section 5919.34. I agree that if any time prior to the expiration date of my enlistment contract or extension of my enlistment contract _____, I should resign my commission or warrant, otherwise lose or forfeit my commissioned or warrant status. I agree to complete the term of my enlistment, reenlistment, or extension and during that time, to maintain myself as a member in good standing of the Ohio National Guard. I further understand and agree that this obligation shall continue until the date of _____.</p>	
_____ APPLICANT'S NAME (Last, First MI)	_____ SSN
_____ SIGNATURE OF APPLICANT	_____ DATE
_____ SIGNATURE OF UNIT COMMANDER	_____ DATE

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APPENDIX C AGOH 621-1, STATEMENT OF UNDERSTANDING

OHIO NATIONAL GUARD SCHOLARSHIP PROGRAM STATEMENT OF UNDERSTANDING	
<p>This Statement of Understanding highlights the administrative procedures within the Adjutant General of Ohio Regulation (AGOR) 621-1 (Army)/35-1 (Air) pertaining to the enrollment and participation in the Ohio National Guard Scholarship Program (ONGSP). The purpose of having you read and sign this Statement of Understanding is to assure that you are aware of the critical information that could affect your participation in the Ohio National Guard Scholarship Program (ONGSP).</p>	
a.	I may apply to any institution on the ONGSP-eligible list. If I attend a public institution, 100% of tuition charges will be paid for. If I attend an approved private or proprietary institution, I understand that an amount 100% of the average tuition charges of all Ohio public universities will be paid on my behalf.
b.	I understand that I must enroll and attend an eligible institution for a minimum of three credit hours per term to be eligible for the ONGSP. I understand that if I do not meet the application receipt deadlines stated in paragraph g., I will not be allowed to participate in the program for that term.
c.	I understand that I am required to be a Service Member in good standing in order to receive ONGSP benefits. Furthermore, I understand a Service Member in good standing means I will not be flagged for any reason to include but not limited to APFT, height and weight, unauthorized periods of absence, drug and alcohol policies, and I will conduct myself in accordance with law, policy and regulation.
d.	I understand and agree that my enlistment obligation takes precedence over my college attendance. Military duties may require me to temporarily interrupt my academic program to serve annual training periods, active duty training exercises, required service school, state active duty, mobilizations, or other active military service.
e.	I will satisfactorily participate in all required training activities of my unit. If I receive any unexcused absences from drill periods, my unit commander will remove me from participation of the ONGSP for at least one academic term. When I prove to the commander that I am able to meet the required standards, he/she may request my reinstatement in the ONGSP.
f.	If under a 6-year enlistment, I understand that I will accumulate ninety-six eligibility units as described in the Ohio R.C. Section 5919.34 and AGOR 621-1 (Army)/35-1 (Air). This scholarship will be available to me until I have used said ninety-six units or I obtain a four-year undergraduate degree, whichever comes first. Upon receipt of a four-year undergraduate degree, all unused units will be forfeited.
g.	If under a 3-year enlistment, I understand that I will accumulate forty-eight eligibility units as described in the Ohio R.C. Section 5919.34 and AGOR 621-1 (Army)/35-1 (Air). This scholarship will be available to me until I have used said forty-eight units or I obtain a four-year undergraduate degree, whichever comes first. Upon receipt of a four-year undergraduate degree, all unused units will be forfeited.
h.	If under a 3-year enlistment, I understand that I have waived my right to accumulate ninety-six eligibility units evidenced by my signing of the Agreement of Partial ONGSP Benefits—Prior Service (AGOH 621-5, dated 1 JUN 16, Appendix E) or the Agreement of Partial ONGSP Benefits—Non-Prior Service (AGOH 621-6, dated 1 JUN 16, Appendix F) and that I have been authorized to enlist in the Ohio National Guard for a period of three years in exchange for reduced ONGSP eligibility units.
i.	If activated, as described in AGOR 621-1 (Army)/35-1 (Air), I understand that I have up to five years after a "Honorable" separation to utilize remaining eligibility units. Time allotted to utilize remaining units is equal to the number of academic terms missed (full or partial) due to an active status, not to exceed five years. If I am still a member of the Ohio National Guard, I must continue to meet eligibility requirements to continue participation.
j.	I understand that I must submit an application for each subsequent term I desire to attend by the final course add/drop date of the institution.
k.	I understand that for each school year in which I seek ONGSP benefits, I should submit the Free Application for Federal Student Aid (FAFSA).
l.	If I enlisted prior to 1 April 2012, I understand that I am liable to the state of Ohio for repayment of a pro-rated share of all ONGSP benefits paid on my behalf if I am discharged from the Ohio National Guard before completion of my enlistment obligation for any reason other than death or discharge due to disability or enlistment in the active component of the United States armed forces or the active reserve component of the United States armed forces.

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OHIO NATIONAL GUARD SCHOLARSHIP PROGRAM STATEMENT OF UNDERSTANDING		
<p>m. I understand that I must be enlisted in the Ohio National Guard for a period which includes the ENTIRE academic term I wish to attend in accordance with state law. The enlistment date must precede (or be on) the first day of the academic term (first day of classes) and the End Time Service (ETS) date must extend past the last day of school term for which I am applying - the enlistment period must encompass both the first and last days of the school term. If I have enlisted AFTER the first day of the academic term but BEFORE the application deadline (last add/drop date) I understand that I am NOT eligible for the ONGSP for that term.</p> <p>n. If I enlisted on or after 1 April 2012, I understand that I am liable to the State of Ohio for repayment of a pro-rated share of all ONGSP benefits paid on my behalf if I am discharged from the Ohio National Guard before completion of my enlistment obligation for any reason other than death or discharge due to disability. I further understand that if I am discharged from the Ohio National Guard in order to enlist, appoint or commission in the active component of the United States armed forces or the reserve component of the United States armed forces or National Guard of another state, I will be liable to the state of Ohio for recoupment.</p> <p>o. I understand that as a scholarship recipient under this section who fails to complete the terms of enlistment, re-enlistment, or extension of current enlistment at the time a scholarship was paid on my behalf, I am liable to the state of Ohio for repayment equal to a percentage of all Ohio National Guard scholarships paid plus 10 % interest per annum calculated from the dates the scholarships were paid. The percentage shall equal the percentage of the current term of enlistment, re-enlistment, or extension of enlistment a recipient has not completed as of the date of discharge from the Ohio National Guard. The Attorney General may commence a civil action on behalf of the chancellor of the Ohio Department of Higher Education to recover the amount of the scholarships, the interest provided for in this division and the expenses incurred in prosecuting the action to include court costs and attorney fees.</p> <p>p. I understand that if I am eligible for Federal Tuition Assistance (FTA) I am required to apply for and use FTA first. I further understand that my ONGSP benefit will be reduced by the amount equal to my FTA eligibility consistent with Federal Tuition Assistance policy, AR 621-5.</p> <p>q. I, the undersigned, acknowledge that I have read this statement of understanding in its entirety prior to signing it. I have familiarized myself with AGOR 621-1 (Army)/35-1 (Air). I fully understand all obligations and standards set forth in said regulation.</p>		
<p>I affirm that I understand the Ohio National Guard Scholarship Program Statement of Understanding</p>		
PRINTED LAST, FIRST, MI	GRADE	SSN LAST FOUR
SIGNATURE	DATE	
SIGNATURE OF PARENT/GUARDIAN IF INDIVIDUAL IS LESS THAN 18 YEARS OF AGE	DATE	
SIGNATURE OF ENLISTING OFFICIAL, READINESS NCO, OR ONGSP MANAGER	DATE	

AGOH Form 621-1 (1 Oct 20)

ALL OTHER VERSIONS OBSOLETE