

TARP

Training And Reservations Portal

TARP is a web-based interface designed to automate the process of registering for courses in the Ohio **Air and Army** National Guard. It provides the user with a simple web-based form that can be accessed from any computer that populates data fields on a printable SF-182 (Authorization, Agreement and Certification of Training) and simultaneously places a reservation in the course for the applicant.

Perhaps the best feature of TARP is that it does all of this without the need for PII (Privately Identifiable Information). So rest assured that when we welcome you to TARP, *we've got you covered!*

TARP

[HRO Home](#)

[Ohio National Guard Job Postings](#)

AGR & Technician Vacancies

[Active Guard Reserve \(AGR\) Program](#)

How to Apply for AGR Positions

AGR Employees

[Technician Program](#)

How to Apply for Technician Positions

Technician Forms & Checklists

[Technician References](#)

[New Employee Orientation](#)

[& Technician Training](#)

[The HRO Training And Reservations Portal \(TARP\)](#)

[Ohio Partnership](#)

[Ohio National Guard/AFGL Local 3970](#)

[Labor - Management Partnership Website](#)

[American Federation of Government Employees, AFL-CIO site](#)

[State of Ohio Employees](#)

State Human Resources

State of Ohio Job Postings

[Equal Opportunity Office](#)

- The State Human Resources branch is responsible for all administrative actions for state employees.

Contact us: Customer Service at COMM (614) 336-7051 or DSN 346-7051

News & Upcoming Events

- 09.06.11 TALX employment verification reinstated
- 08.17.11 OPM Fact Sheet on Early Retirement Scam
- 04.22.11 Recruitment, Relocation and Retention Incentives (TN-11-13)
- 03.18.11 Human Resources Office Guidance in Case of Congressional Appropriations Lapse
- 03.02.11 Technician Premium Pay
- 01.14.11 NG Technician Personnel Management Course FY11
- 01.10.11 Training Announcement, TPR 430, Performance Management
- 01.05.11 Information Paper on 2011 Federal Technician Pay Freeze
- 10.22.10 Procedures for Restoration of Annual Leave Forfeited by Technicians
- 10.01.10 Overview of Technician Employee Benefits Information System
- 10.01.10 EBIS-Online Technician Benefits and Retirement Brochure (ppt)
- 10.01.10 Instructions for AKO Registration (Access to EBIS)
- 08.26.10 178th Extension of General Notice of Reorganization, Realignment and Reduction in Force
- 07.20.10 Recruitment, Relocation and Retention Incentive Authority (TN-10-19)

Click on the link in the bottom-left labeled *HRO Training And Reservations Portal (TARP)*.

TARP

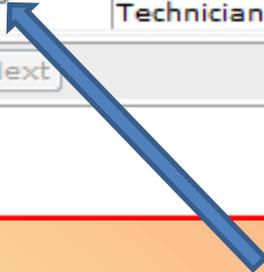
Click on “SELECT” next to the course you are interested in attending.

In the example below, the only course available is “TPMC”. As other course become available, they will appear in the listing as well.

Welcome to TARP (v1.0)
The HRO Training And Reservations Portal

Available Courses Category: "Select" a co

	Course Number	Title	Category	Quota	
<input type="button" value="Select"/>	01-01-2012	TPMC	SUPERVISOR	30	
Technician Personnel Management Course					


Click here

TARP

Enter your information into the fields and click “Register” when complete. All fields (except Middle Initial) must be complete before the system will allow you to register.

Welcome to TARP (v1.0)
The HRO Training And Reservations Portal

	Course Number	Title	Quota	Students	Location	Start Date	End Date
<input type="button" value="Cancel"/>	01-01-2012	TPMC	30	18	HERE	01-01-2012	01-01-2012
Technician Personnel Management Course							

All fields are required, except Middle Initial. Complete this form, then click the Register button. Click the Cancel button to process.

Last Name:

First Name:

Middle Initial: Optional

SSN Last4:

Service:

Grade:

Phone:

Email: .mil only

Position Title:

Organization:

Work Address:

Work City:

Work State / Zip: /

Supervisor Last Name:

Supervisor First Name:

Supervisor Phone:

Supervisor Email: .mil only

Estimated Cost: Do not use a dollar sign

Training Objective:

Click here 

TARP

Once you have clicked “Register” you may click “Update” to correct info or “Delete” to remove your application.

Welcome to TARP (v1.0)
The HRO Training And Reservations Portal

	Course Number	Title	Quota	Students	Location	Start Date	End Date
<input type="button" value="Cancel"/>	01-01-2012	TPMC	30	18	HERE	01-01-2012	01-01-2012
Technician Personnel Management Course							

All fields are required, except Middle Initial. Complete this form, then click the Register button. Click the Cancel button process.

Last Name:

First Name:

Middle Initial: Optional

SSN Last4:

Service:

Grade:

Phone:

Email: .mil only

Position Title:

Organization:

Work Address:

Work City:

Work State / Zip: /

Supervisor Last Name:

Supervisor First Name:

Supervisor Phone:

Supervisor Email: .mil only

Estimated Cost: Do not use a dollar sign

Training Objective:

You MUST click
“Register” to
validate your
request.



TARP

Technician Personnel Management Course

Verify that all fields are correct. Make any changes necessary, then click Update Registration. If all items are correct, click the Print button and Complete the Registration.

Last Name: TEST
First Name: JOHNATHAN
Middle Initial: A Optional
SSN Last4: 4433
Service: Air
Grade: CIV
Phone: 6143366000 6145551234
Email: john.test@us.army.mil
Position Title: TEST PILOT TECHNICIAN

DUBLINGRANVILLE
S
235
01 6145551234
general@us.army.m

Estimated Cost: 100.00 Do not use a
Training Objective: To test the database for tra
Registered: 01-Nov-11 10:18:36
Update Registration Delete Registration

Ensure you print a valid SF182 before
Produce SF 182 Complete Registration

SF 182 - Windows Internet Explorer
http://68.77.178.227/iapps/ Live Search
Favorites SF 182 Page Safety

AUTHORIZATION, AGREEMENT AND CERTIFICATION OF TRAINING

Section A - TRAINEE INFORMATION
Please read instruction on page 6 before completing this form

1. Applicant's Name TEST, JOHNATHAN A	2. Social Security Number xxx-xx-4433
4. Home Address (Optional)	5. Home Phone (Optional)
7. Organizational Mailing Address HRO 2825 W. DUBLINGRANVILLE RD. COLUMBUS OH 43235	8. Office Phone (614) 336-6000
10. Position Title TEST PILOT TECHNICIAN	9. Work Email Address john.test@us.a
11. Does applicant need special accommodation (Circle one)? Yes No	If yes, please describe below
12. Type of Appointment	13. Education Level
14. Pay Plan	15. Series

Section B - TRAINING COURSE DATA

1a. Name and Address of Training Vendor HRO	1b. Location of Training Site HERE
--	---------------------------------------

Done Internet | Protected Mode: On 100%

Print Button is here

Once you have registered you must click the "Produce SF 182" button and then the print button. Request your supervisor's signature on the SF 182.

TARP

Technician Personnel Management Course

Verify that all fields are correct. Make any changes necessary, then click Update Registration. If all items are correct, click Print SF 182 and Complete the Registration.

Last Name: TEST
First Name: JOHNATHAN
Middle Initial: A Optional
SSN Last4: 4433
Service: Air
Grade: CIV
Phone: 6143366000 6145551234
Email: john.test@us.army.mil
Position Title: TEST PILOT TECHNICIAN

Organization:
Work Address:
Work City:
Work State /
Supervisor La
Supervisor Fir
Supervisor Ph
Supervisor Em

Estimated Cost: 100.00 Do not use a
Training Objective: To test the database for tra

Registered: 01-Nov-2010 10:18:36

Update Registration Delete Registration

Ensure you print a valid SF 182 before
Produce SF 182 Complete Registration

SF 182 - Windows Internet Explorer
http://68.77.178.227/iapps/

AUTHORIZATION, AGREEMENT AND CERTIFICATION OF TRAINING

A. Agency, code agency subelement and submitting office number

Section A - TRAINEE INFORMATION
Please read instruction on page 6 before completing this form

1. Applicant's Name TEST, JOHNATHAN A	2. Social Security Number xxx-xx-4433
3. Home Address (Optional)	5. Home Phone (Optional)
4. Organizational Mailing Address HRO 325 W. DUBLINGRANVILLE RD. COLUMBUS OH 43235	8. Office Phone (614) 336-6000
	9. Work Email Address john.test@us.a
10. Position Title TEST PILOT TECHNICIAN	11. Does applicant need special accommodation (Circle one)? Yes No
	If yes, please describe below
12. Type of Appointment	13. Education Level
	14. Pay Plan
	15. Series

Section B - TRAINING COURSE DATA

1a. Name and Address of Training Vendor HRO	1b. Location of Training Site HERE
--	---------------------------------------

Done Internet | Protected Mode: On 100%

After printing the SF182 and requesting your supervisor's signature you must click "Complete Registration."

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Once you see this screen you have registered for a course in TARP. However, your registration will not be valid until you send a SF-182 signed by your supervisor to hrotngoh@ng.army.mil

HRO will send you a confirmation email once we receive your signed SF-182 and validate your enrollment in the course.

TARP

Direct any questions to the
following personnel:

MSgt Jim Brewster

614.336.7120

jim.brewster@us.army.mil

SMSgt Renee Frey

614.336.7450

renee.frey@us.army.mil